



CITY OF
Gardiner
Moving Forward

2019 Annual Report

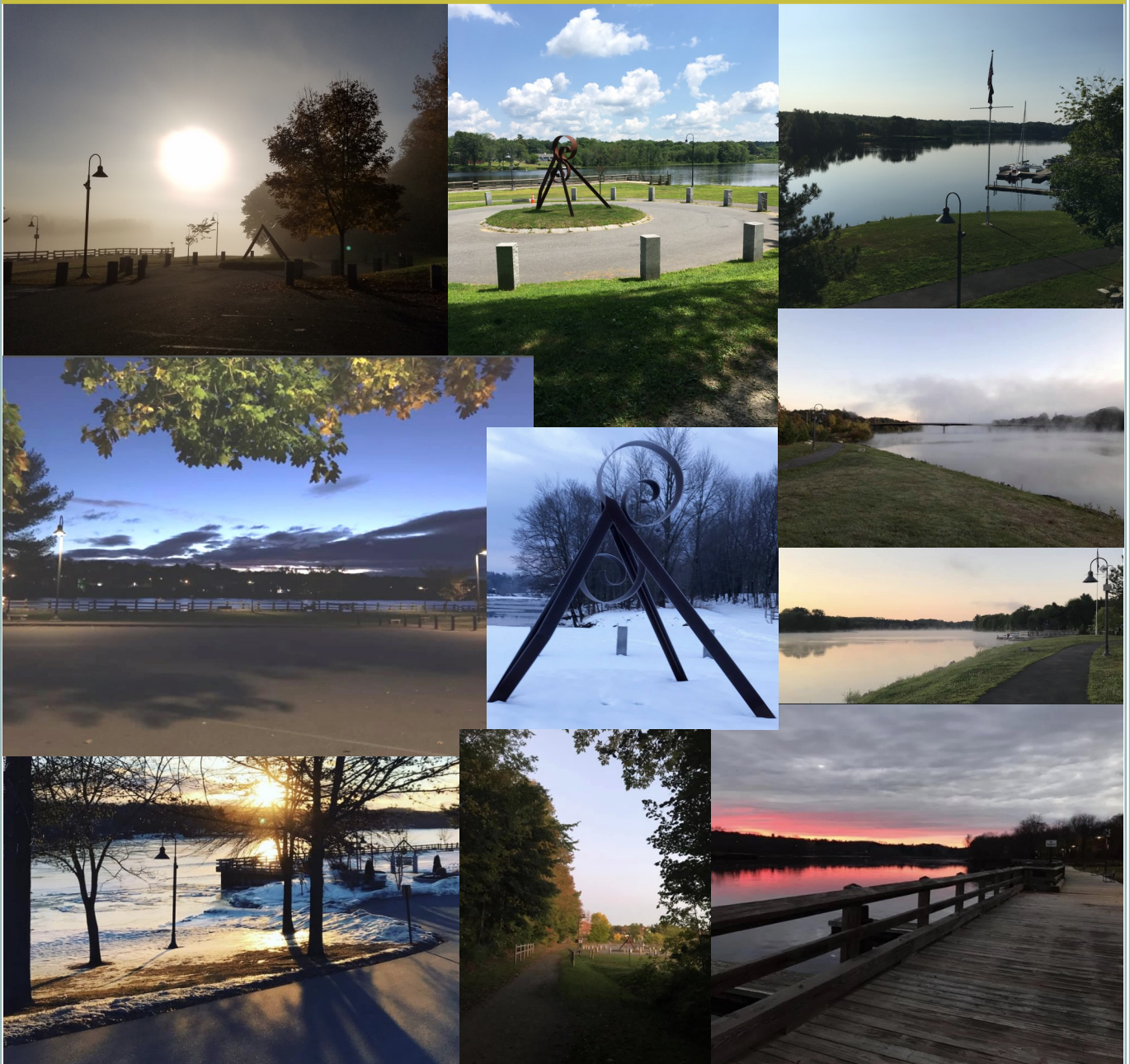


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*The City of Gardiner hereby dedicates the
2019 Annual Report to...*

Peter Prescott



Peter E. Prescott is Chief Executive Officer at Everett J. Prescott, Inc., a company founded by Peter's father, Everett J. Prescott, in 1955. Team EJP has grown exponentially over the years and now operates seven separate companies in 27 locations, employing 300 people in nine eastern states. Much of that growth has taken place since Peter purchased the company from his father in 1978. With it's headquarters in Gardiner, Maine, Team EJP has become one of the largest privately owned distributors of waterworks products in the U.S. Peter's success has been recognized with high profile awards such as the Maine Water Utilities Association (MWUA) Presidents Award, MWUA Lifetime Achievement Award, New England Waterworks Association Longevity Recognition - 40 years of NEWWA membership and the Kennebec Valley Chamber of Commerce Special Service Award. The Prescotts have made a life of giving back to the community throughout the years, providing ongoing leadership support for the United Way of Kennebec Valley, Gardiner Boys and Girls Club, MaineGeneral Medical Center, Harold Alford Center for Cancer Care, Maine Community College System, Kennebec Valley YMCA, Kennebec Whatever Family Festival and Kennebec River Rail Trail as well as for culturally en-grained sports. With a rich history of Greater Kennebec Valley investments, the name 'Prescott' is nearly synonymous with 'community' in Central Maine.





Contact
City Hall
 6 Church Street
 Gardiner, Maine 04345

DEPARTMENT	NAME	PHONE	EMAIL
Animal Control	Rob Pekins	582-5150	rpekins@gardinermaine.com
Assessing	Curt Lebel	582-6892	clebel@gardinermaine.com
City Clerk	Kelly Gooldrup	582-4460	kgooldrup@gardinermaine.com
City Manager	Christine Landes	582-4200	clandes@gardinermaine.com
Front Office Clerk	Alisha Ballard	582-4200	aballard@gardinermaine.com
Code Enforcement Officer	Kris McNeill	582-6892	kmcneill@gardinermaine.com
Economic & Community Development	Tracey Desjardins	582-6888	tdesjardins@gardinermaine.com
Executive Assistant	Sherry Emmons	588-4070	semmons@gardinermaine.com
Finance Director & Human Resources	Denise Brown	582-6891	dbrown@gardinermaine.com
Fire Chief	Al Nelson	582-4535	anelson@gardinermaine.com
General Assistance	Sherry Emmons	582-1000	semmons@gardinermaine.com
Library Director	Anne Davis	582-3312	adavis@gardinermaine.com
P & D, CEO, Assessing Admin Assistant	Angie Christopher	582-6892	achristopher@gardinermaine.com
Police Chief	James Toman	582-5150	jtoman@gardinermaine.com
Public Safety Assistant	Tara Miley	582-5150	tmiley@gardinermaine.com
Public Works Director	Tony LaPlante	582-4408	tlaplante@gardinermaine.com
Tax Collector/Deputy Treasurer	Kathleen Cutler	582-2223	kcutter@gardinermaine.com
Utility Clerk	Sherry Emmons	588-4070	semmons@gardinermaine.com
Wastewater Treatment Director	Doug Clark	582-1351	dclark@gardinermaine.com

City of Gardiner Mayors

Robert Hallowell Gardiner, First Mayor	1850	Charles H. Gray	1909-1910
Parker Sheldon	1851	B.E. Lamb	1911-1917 & 1921-1923
Robert Thompson	1852	G.L. Bragdon	1918-1920
Edward Swan	1853	Donald S. McNaughton	1924-1925
Noah Woods	1844-1858 & 1861-1868	Wallace N. Price	1925-1926
Henry B. Hoskins	1859-1860	William O. Cobb	1927-1934
James Nash	1863-1864	Edwin P. Ladd	1935-1940
Nathan O. Mitchell	1865-1866	Philip H. Hubbard	1940-1952
George W. Wilcox	1867	Percy K. Hanson	1953-1954
Joshua Gray	1867-1870	Russell J. Leighton	1956-1958
D.C. Palmer	1871-1873	Dwight Emery	1955 & 1959-1962
H.M. Wentworth	1874-1875	Wallace E. Shepard, Sr.	1962-1967
James B. Dingley	1876-1878 & 1893	Ralph M. Clark	1968-1969
Joseph E. Ladd	1881-1886	Harold J. Shapiro	1970-1975
William Perkins	1882-1883	Robert D. Mooers	1976-1977
S.E. Johnson	1884-1885	Irving B Faunce	1978-1979
John W. Berry	1887-1888	William F. MacDonald	1980-1985
A.M. Spear	1889-1892	Charles J. McLaughlin, Jr.	1986-1988
Oliver B. Clason	1894-1896	Brian MacMaster	1989-1990
James Walker	1897-1898	Patrica C. Bourgoin	1991-1992
Freeman Patten	1899-1900	Brian Rines	1993-2006
Frederic Danforth	1901-1902	Andrew MacLean	2007-2012
Edwin L. Bussell	1903-1904	Thomas Harnett	2013-2018
Charles A. Knight	1905-1906	Patricia Hart	2019-
Will G. Atkins	1907-1908		

CITY MAYOR

Patricia Hart, City Mayor



Dear Neighbors,

Thank you for the honor of delivering my first annual report to you. The City of Gardiner experienced many changes over the past year. It is my pleasure to share a few of the highlights with you.

In the spring of 2019, the Maine Department of Transportation, its contractor Reed & Reed and local partner, McGee Construction, began a \$12.6 million, two-year project to replace the 100-year-old Maine Avenue and Bridge Street bridges. The Bridge Street bridge replacement required the use of the lot that was home to Chapman Fuel, a family run business, since 1946. Chapman's relocated across the street and the old filling station was taken down to make way for the work. In addition to replacing the bridges, a new foot bridge was added to span the Cobboseecontee Stream near Maine Avenue. It has been fascinating to see all the big equipment in action on the stream banks and the crane looming over the downtown this summer and fall. We are anxious to see the new bridges in 2020.

There were other important changes in our historic downtown. In January, two businesses purchased the Dingley Block buildings from Gardiner Main Street and have made significant renovations to house a new brewery/tasting room, yoga studio, art studio, coffee shop, and in the future new apartments. We also saw several of our downtown building owners participate in a façade improvement program, refreshing and upgrading the look of their buildings. Our community attracted and welcomed new businesses – the Blind Pig, SewFit, Sew & Sews, Nuture Me, Beautiful Dreamers, Bateau Brewing, Able Body Fitness, Deja Brew – and celebrated a successful two-year run for the community-minded, family-focused Two Gramps Brewing.

Several new construction projects provided much needed services for our residents. MaineGeneral, the parent company of Gardiner Family Medicine, built a new family practice and urgent care center on outer Route 201, replacing the former location at the old Gardiner Hospital site on Dresden Avenue. The new facility has added laboratory services and a walk-in urgent care feature, expanding health care services in our city. With the support of federal Brownfields Grants, the City facilitated the cleanup of the old T.W. Dick Steel properties and engaged a developer to construct 15 new apartments on the former fabrication site on Summer Street. These beautiful new apartments will house families and local workers starting in the spring of 2020.

Our non-profits continued to grow and thrive. The Boys and Girls Club of the Kennebec Valley announced its capital campaign to build a \$10 million, state-of-the-art center at their current location, replacing the outdated Pray Street School building (circa 1952). Johnson Hall Performing Arts Center continues its capital campaign to renovate the fourth floor of the historic opera house. In preparation for the future renovation, the theater and the city were successful in obtaining a Northern Border Commission federal grant that will pay for changes to the Mechanic Street entrance to the building and re-orient the parking, adding new spaces. The Boys and Girls Club construction and the work on Mechanic Street will start in the spring of 2020.

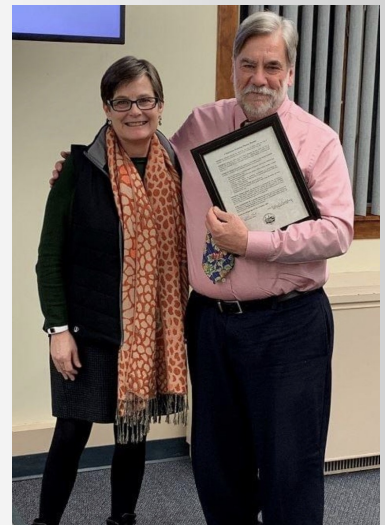
Gardiner’s growth and progress in 2019 was supported by our highly skilled City staff. Each of our municipal department teams – Administrative Services, Buildings and Grounds, City Manager, Economic Development and Planning, Finance, Fire and Ambulance, Library, Police, Public Works, Waste Water, Library, Finance - work tirelessly to serve our residents and businesses. This year, our City Manager, Christine Landes, became the President of the Maine Municipal Association, confirming the strength of our city’s leadership.

One thing that didn’t change in 2019 was the generosity of our residents and businesses. Many people selflessly contributed their time and talents by serving on committees, volunteering to help those in need, supporting our youth, tending gardens, and in many other ways.

In closing, I want to recognize my colleagues who serve on the City Council. In a time of great partisan divide in our country, I am proud to say our City Council works together thoughtfully, respectfully, and always keeps the best interests of the people of Gardiner in mind. It is an honor and a privilege to work with the City Council, City Manager, and City staff to serve all of you.

Wishing you all the best in 2020 and beyond,

Patricia Hart, Mayor





<u>Seat</u>	<u>Name</u>	<u>Term</u> <u>Ending</u>	<u>Phone</u>	<u>Address</u>	<u>Email</u>
Mayor	Patricia Hart	2020	582-4119	34 High Holborn St	pat.hart@gardinermaine.com
District 1	Terry Berry	2019	242-7216	64 Winter St	tberry@gardinermaine.com
District 2	Amy Rees	2019	458-7957	7 High Holborn St	arees@gardinermaine.com
District 3	Shawn Dolley	2019	319-4010	17 Lincoln Ave	sdolley@gardinermaine.com
District 4	Marc Rines	2019	624-2028	101 Riverview Dr	mrines@gardinermaine.com
At-Large	Maryann White	2020	242-5769	197 Highland Ave	mwhite@gardinermaine.com
At-Large	Jonathan Ault	2020	458-3109	127 Cobbossee Ave	jault@gardinermaine.com
At-Large	Timothy Cusick	2020	485-1689	43 Old Brunswick Rd	tcusick@gardinermaine.com

City Council meetings are typically held on the first and third Wednesday off each month. They take place at City Hall, 6 Church Street, and begin at 7pm. Council meetings are available on our website to watch and listen live. They are also archived for your convenience. Please feel free to contact City Hall, 582-4460, or refer to our online calendar for upcoming meetings.

Council Definitions

Ordinance— A law enacted by a municipal legislative body, such as a city council or county commission. Ordinances govern matters not already covered by state or federal laws such as zoning, safety and building regulations. A municipal ordinance is equivalent to a state statute/law. On-going until voted by the body to amend or repeal.

Order— A formal vote by a municipal body, such as a city council or board of selectmen, instructing that something be done, issuing a formal directive that some action occur. Usually refers to a one time action by the body, such as an order to transfer funds from one account to another.

Resolve/Resolution— Expressing an opinion or endorsement of an action or sentiment, expressing that something should be done, non-binding.

CITY MANAGER

Christine M. Landes, City Manager



The City of Gardiner had a great 2019! This annual report highlights some of the happenings in each department and around the city. It also reflects how effectively and efficiently the employees proudly worked towards success on multiple levels. I want to personally thank each Department Head and their team members for a job well done! You represent the city so very well!

In the spring, the City Council made an energy conserving decision to replace the city's streetlights with LED. This changeover process spanned a couple of months; however, the response has been positive. The City Council recognized that this changeover was necessary for a reduction in the city's energy consumption, and the rate of return would be recognized rather quickly.

The City elected a new Mayor for 2019: Mayor Patricia Hart. Once she was sworn in, the City Council had the pleasure of interviewing and selecting a new City Councilor to fill the District 2 seat. As part of that process, the City Council chose Amy Rees. It did not take long for Councilor Rees to fit in and start making great decisions for our beautiful city. Welcome Councilor Rees! It is so nice to have your thoughtfulness, wisdom, and consideration on the City Council!

In the early fall, the city was fortunate to have Tracey Desjardins join the team as the Economic Development Director/Planner. Tracey came from the town of Lisbon with vast experience in TIF's, CEA's, researching opportunities for grants, and knowledge to help any business thrive and succeed. Tracey has been busy working with current businesses to upgrade their current business locations, and she has been working with potential new businesses to secure their forever home. Welcome Tracey!

During the year, Johnson Hall asked the city to partner in applying for a Northern Borders Regional Commission Grant. Together, we were fortunate enough to receive a grant for \$387,092! This grant will work on renovating Johnson Hall along with an upgrade of Mechanic Street. The city looks forward to working on this project with Johnson Hall!

2019 was the year that the two bridge projects started, but this upgrade/rebuild will continue into 2020. So far, the city is pleased with the work that has been completed. It is nice to collaborate with the MeDOT on a large project and see the end result be a positive improvement for the city!

As always, if there is anything I can do for you, please do not hesitate to reach out to me, your Councilor, or the Mayor. We are here for you! As always, I enjoy serving this beautiful city!

Respectfully submitted,

Christine M. Landes

City Manager



Assessing Department

Curt Lebel, City Assessor

The Assessing Department operates under the Finance Department of the City of Gardiner.

The City Assessor is responsible for determining the equalized value of real estate and personal property that is subject to municipal taxation. In Maine, a large portion of Municipal, School and County budgets are funded by the property tax. The City Assessor, acting as an agent of the State, governed by State Law and local management policy is responsible for the equitable distribution of the property tax between all the taxable properties within the City. Ongoing administrative duties involve the maintenance of property information on parcels within the City, municipal budget cap development, maintenance and determination of captured value of the City's Tax Increment Financing districts and production of GIS maps for City projects. Specific records include legal information regarding ownership, parcel maps, property record cards, sales information, etc.

Residential valuations as well as property transfers in the area began to increase during the period preceding the April 1, 2018 (FY19) assessment. An assessment ratio study conducted by Maine Revenue Services showed a 6% decrease in the residential average assessment ratio from the previous year and was reported to be 89% of market value. The growth in taxable valuation base was increased by 4 million from Fiscal year 2018, due to increases in building construction.

Assessment Statistics for Fiscal Year 2019

Assessment Date: April 1, 2018	Homestead Exemptions: 1,176
Commitment Date: August 2, 2018	Veterans Exemptions: 179
Taxable Valuation: \$355,605,900	Blind Exemptions: 2
Net Assessment: \$7,609,992.70	Parsonages: 4
Tax Rate: .0214	Tree Growth Parcels: 11
Assessment Ratio: 100% Certified Ratio	Farmland Parcels: 11
Transfers Processed: 234 (Apr 17-Mar 18)	Open Space Parcels: 4
Permit Checks: approximately 340	

FY 2019 Municipal Levy Limit: \$4,168,808.70

FY 2019 Municipal Levy: \$3,019,792.30

FY 2019 Municipal Levy was: \$1,149,016.40 less than allowable limit.

FINANCE DEPARTMENT

Denise Brown, Finance Director
Fiscal Year Ending June 30, 2019

This report is a narrative overview and analysis of the financial activities of the City of Gardiner for the fiscal year ended June 30, 2019. We encourage readers to consider the information presented here in conjunction with the audited financial report, which contains a complete analysis of the city's financial position. This report is available on the city's website. Questions concerning any of the information provided or requests for additional financial information should be addressed to the Finance Director, 6 Church Street, Gardiner, Maine 04345.

Financial Highlights

- The assets and deferred outflows of resources of the City of Gardiner, Maine exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$22,268,392 (*net position*). Of this amount, \$3,310,557 (*unrestricted net position*) may be used to meet the City's ongoing obligations to citizens and creditors.
- The City of Gardiner, Maine's total net position increased \$735,946. This represents an increase of \$890,463 in governmental activities and a decrease of \$154,517 in business-type activities (Ambulance and Wastewater).
- As of the close of the current fiscal year, the City of Gardiner, Maine's governmental funds reported combined ending fund balances of \$4,201,313, a decrease of \$463,477.
- At the end of the fiscal year, unassigned fund balance for the General Fund was \$2,270,315 or 22.3% of total General Fund expenditures of \$10,175,000.
- In FY19 the City of Gardiner, Maine issued two new bonds totaling \$423,574.
- The General Fund acquired the following capital items:
 - A new SUV was purchased for the Police Department using \$36,010 in one-time expenses.
 - A Dodge Pickup with utility body and plow was purchased in the amount of \$51,816 for use in the Fire Department.
 - Radio equipment was purchased for the Libby Hill Tower in the amount of \$65,257 to enhance the public safety service.
 - Another Dodge Ram with plow was purchased for \$40,984 for the Buildings & Grounds Department.
 - A new generator was purchased in the amount of \$22,300.
 - New boilers were purchased for City Hall and the Public Works garage in the amount of \$53,500.
 - A new loader for the Public Works Department was purchased for \$193,526.

The City funded a project to upgrade street lights to LED in the amount of \$291,343. There were no capital purchases in either the Ambulance or the Wastewater Departments (enterprise business-type activities).

Financial Overview

The General Fund is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund, such as WasteWater and Ambulance.

The City of Gardiner adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Government-wide financial information distinguishes functions of the City of Gardiner that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, public works, education, and community services.

The City has two business-type activities; the operations of the ambulance service and the wastewater treatment plant.

General Fund Budgetary Highlights

For the current fiscal year, revenues exceeded budgetary projections by \$33,590 and expenditures were below appropriations by \$114,442. This created a positive variance of \$148,032 to fund balance. However, use of fund balance, carryforwards and transfers to other funds netted a slight increase of \$11,292 to fund balance.

CITY OF GARDINER, MAINE					
Statement of Revenues, Expenditures and Changes in Fund Balance					
Budget and Actual - General Fund					
General Fund					
For the year ended June 30, 2019					
	Budget		Actual	Variance with final budget positive (negative)	2018
	Original	Final			
Revenues:					
Taxes	\$ 8,755,966	8,755,966	8,663,085	(92,881)	8,880,367
Licenses and permits	21,000	21,000	23,888	2,888	14,922
Intergovernmental	1,005,961	1,005,961	1,022,926	16,965	987,289
Charges for services	51,950	51,950	56,438	4,488	59,655
Interest earned	60,000	60,000	113,897	53,897	65,902
Unclassified	98,110	98,110	146,343	48,233	111,490
Total revenues	9,992,987	9,992,987	10,026,577	33,590	10,119,625
Expenditures:					
Current:					
General government	1,045,194	1,049,694	997,545	52,149	925,799
Technology	93,220	93,220	92,418	802	80,629
Public safety	2,237,415	2,241,415	2,240,955	460	2,159,833
Public works	1,904,455	1,909,455	1,891,033	18,422	1,811,235
Community services	586,752	586,752	564,903	21,849	558,631
Education	3,550,050	3,550,050	3,550,050	-	3,773,650
County tax	347,746	347,746	347,746	-	337,340
Unclassified	32,557	32,557	11,797	20,760	21,393
Capital expenditures	-	92,000	92,000	-	-
Total expenditures	9,797,389	9,902,889	9,788,447	114,442	9,668,510
Excess (deficiency) of revenues over (under) expenditures	195,598	90,098	238,130	148,032	451,115
Other financing sources (uses):					
Use of fund balance	50,000	142,000	-	(142,000)	-
Use of carryforwards	-	13,500	-	(13,500)	-
Transfer from other funds	439,223	439,223	457,983	18,760	241,158
Transfer to other funds	(684,821)	(684,821)	(684,821)	-	(650,874)
Total other financing sources (uses)	(195,598)	(90,098)	(226,838)	(136,740)	(409,716)
Net change in fund balance	-	-	11,292	11,292	41,399
Fund balance, beginning of year			2,703,523		2,662,124
Fund balance, end of year	\$		2,714,815		2,703,523

Government-wide Financial Analysis

The City of Gardiner, Maine's net position increased \$735,946 during the current fiscal year. This change is broken out in the following categories:

	Governmental Activities		Business-type Activities		Primary Government Total	
	2019	2018	2019	2018	2019	2018
Revenues:						
Program revenues:						
Charges for services	\$ 86,326	115,942	3,024,948	2,870,667	3,111,274	2,986,609
Operating grants & cont.	494,543	437,231	-	-	494,543	437,231
Capital grants	164,151	1,061,709	-	85,978	164,151	1,147,687
General revenues:						
Property taxes	7,608,637	7,730,923	-	-	7,608,637	7,730,923
Other taxes	1,182,418	1,161,444	-	-	1,182,418	1,161,444
Grants & cont.	841,060	771,648	-	-	841,060	771,648
Other	308,119	427,666	-	-	308,119	427,666
Total revenues	10,685,254	11,706,563	3,024,948	2,956,645	13,710,202	14,663,208
Expenses:						
General government	737,364	1,000,518	-	-	737,364	1,000,518
Technology	92,418	80,629	-	-	92,418	80,629
Public safety	1,871,286	2,083,872	-	-	1,871,286	2,083,872
Public works	2,231,448	2,136,476	-	-	2,231,448	2,136,476
Community services	789,745	670,661	-	-	789,745	670,661
Education	3,550,050	3,773,650	-	-	3,550,050	3,773,650
County tax	347,746	337,340	-	-	347,746	337,340
Unclassified	15,797	23,693	-	-	15,797	23,693
Misc. capital costs	222,089	419,079	-	-	222,089	419,079
Interest on debt	92,820	102,703	-	-	92,820	102,703
Ambulance	-	-	1,273,285	1,197,875	1,273,285	1,197,875
Wastewater	-	-	1,750,208	1,732,622	1,750,208	1,732,622
Total expenses	9,950,763	10,628,621	3,023,493	2,930,497	12,974,256	13,559,118
Increase (decrease) in net position	734,491	1,077,942	1,455	26,148	735,946	1,104,090
Transfers in (out)	155,972	106,797	(155,972)	(106,797)	-	-
Net position, beg. of year	10,879,824	9,695,085	10,652,622	10,733,271	21,532,446	20,428,356
Net position, end of year	\$ 11,770,287	10,879,824	10,498,105	10,652,622	22,268,392	21,532,446

Fund Balance Overview

The focus of the City of Gardiner, Maine's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Gardiner, Maine’s governmental funds reported combined ending fund balances of \$4,201,313.

CITY OF GARDINER, MAINE
Balance Sheet
Governmental Funds
June 30, 2019

	General	TIF Funds	Capital Projects	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 3,884,132	-	-	479,919	4,364,051
Receivables:					
Taxes	139,946	-	-	-	139,946
Tax liens	448,331	-	-	-	448,331
Accounts	91,492	4,280	34,014	6,434	136,220
Notes, net of allowance (\$15,500)	-	-	-	82,158	82,158
Interfund loans receivable	-	-	1,206,234	44,994	1,251,228
Total assets	\$ 4,563,901	4,280	1,240,248	613,505	6,421,934
LIABILITIES					
Accounts payable	238,634	-	3,738	469	242,841
Accrued payroll and related liabilities	37,654	-	-	-	37,654
Taxes paid in advance	23,013	-	-	-	23,013
Due to other governments	3,111	-	-	-	3,111
Interfund loans payable	1,001,704	298,434	-	68,894	1,369,032
Total liabilities	1,304,116	298,434	3,738	69,363	1,675,651
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue - property taxes	544,970	-	-	-	544,970
Total deferred inflows of resources	544,970	-	-	-	544,970
FUND BALANCES (DEFICIT)					
Nonspendable	-	-	-	307,399	307,399
Restricted	-	-	11,075	284,686	295,761
Committed	210,000	-	1,225,435	-	1,435,435
Assigned	234,500	-	-	-	234,500
Unassigned	2,270,315	(294,154)	-	(47,943)	1,928,218
Total fund balances (deficit)	2,714,815	(294,154)	1,236,510	544,142	4,201,313
Total liabilities, deferred inflows of resources, and fund balances	\$ 4,563,901	4,280	1,240,248	613,505	

The general fund increased \$11,292 during the current fiscal year, the TIF funds increased \$89,895, the Capital Projects fund decreased \$381,823, and other governmental funds decreased \$182,841. This resulted in a total decrease to all governmental funds of \$463,477.

CITY OF GARDINER, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2019

	General	TIF Funds	Capital Projects	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$ 8,663,085	-	-	-	8,663,085
Licenses and permits	23,888	-	-	-	23,888
Intergovernmental	1,022,926	-	164,151	98,785	1,285,862
Charges for services	56,438	-	-	6,000	62,438
Interest earned	113,897	-	-	9,879	123,776
Unclassified	146,343	4,280	-	209,612	360,235
Total revenues	10,026,577	4,280	164,151	324,276	10,519,284
Expenditures:					
Current:					
General government	969,650	32,071	-	2,521	1,004,242
Technology	92,418	-	-	-	92,418
Public safety	2,233,829	-	-	19,382	2,253,211
Public works	1,889,033	-	-	29,318	1,918,351
Community services	564,903	5,000	-	215,766	785,669
Education	3,550,050	-	-	-	3,550,050
County tax	347,746	-	-	-	347,746
Unclassified	11,797	-	-	4,000	15,797
Debt service	-	410,124	-	-	410,124
Capital expenditures	515,574	-	573,869	95,256	1,184,699
Total expenditures	10,175,000	447,195	573,869	366,243	11,562,307
Excess (deficiency) of revenues over (under) expenditures	(148,423)	(442,915)	(409,718)	(41,967)	(1,043,023)
Other financing sources (uses):					
Issuance of debt	423,574	-	-	-	423,574
Transfers in	457,983	684,821	27,895	-	1,170,699
Transfers out	(721,842)	(152,011)	-	(140,874)	(1,014,727)
Total other financing sources (uses)	159,715	532,810	27,895	(140,874)	579,546
Net change in fund balances	11,292	89,895	(381,823)	(182,841)	(463,477)
Fund balances (deficit), beginning of year	2,703,523	(384,049)	1,618,333	726,983	4,664,790
Fund balances (deficit), end of year	\$ 2,714,815	(294,154)	1,236,510	544,142	4,201,313

Capital Asset and Debt Administration

Capital assets. The City of Gardiner, Maine's investment in capital assets for its governmental activities as of June 30, 2019 amounts to \$15,044,308 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, furniture and equipment, vehicles, and infrastructure.

Major capital asset events during the current fiscal year included the following:

Asset	Dept	Asset	Dept
Generator	PW	Volvo Loader	PW
Boilers (City Hall & PW garage)	PW	Dodge Ram w/utility body and plow	Fire
LH Tower Radio Repeater	Public Safety	Dodge Ram w/plow	PW
LED Street Lights w/mast arms	PW	Ford Explorer	Police

Total capital asset additions and deletions for FY 2019 in the City’s governmental activities was \$1,002,646. After accounting for current year depreciation of \$927,636, governmental activities’ net capital assets increased by \$210,810 from the prior fiscal year.

There weren’t any capital asset additions and deletions for FY 2019 in the City’s business-type activities (Ambulance and Wastewater). After accounting for current year depreciation of \$686,766, business-type activities’ net capital assets decreased by \$686,766 from the prior fiscal year.

Long-term debt. At the end of the current fiscal year, the City of Gardiner, Maine had total bonded debt outstanding of \$10,827,593, which is a decrease of \$705,868 from the prior year. Of this amount, \$5,621,448 is for governmental activities and \$5,206,145 is for business-type activities.

State statutes limit the amount of general obligation debt a municipality may issue up to 15 percent of its total state assessed valuation. The current debt limitation for the City of Gardiner, Maine is \$52,312,500, which is well in excess of the City of Gardiner, Maine’s outstanding general obligation debt of \$10,827,593.

Economic Factors, Next Year’s Budget, and Tax Rates

The following economic factors are considered when deliberating the annual budget:

Increases/decreases in revenues	Expenses for which the City has limited control
Taxable assessed value	State budget

City officials consider many factors when making judgments and estimates, such as:

Minimal taxpayer impact	Minimal impact to services
Minimal impact to our workforce	Responsibly managing the fund balance

City staff continue to look for ways to find savings and efficiencies within their departmental budgets.

The FY 2020 budget resulted in a tax increase of 0.30/mil; going from 21.4/mil to 21.7/mil.

Financial Management

The Finance Department is committed to ensuring sound financial management of the public’s funds by following the City’s financial action plan, maintaining a sufficient fund balance, and adhering to the highest management standards. Functions of the finance department include accounting, human resource management, risk management, purchasing, debt administration, cash management, treasury, tax assessing, and tax collection. The finance staff is dedicated to providing the City Manager & City Council, all city departments, business owners, and the residents of Gardiner with fiscal support.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

City Council
City of Gardiner, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Gardiner, Maine, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City of Gardiner, Maine's basic financial statements, and have issued our report thereon dated December 20, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Gardiner, Maine's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Gardiner, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Gardiner, Maine's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*, CONTINUED

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Gardiner, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

During our audit, we became aware of a matter that is an opportunity for strengthening internal controls and operating efficiency. Our recommendation is included in the attached schedule of comments and responses.

City of Gardiner, Maine's Response to Other Comment

The City of Gardiner, Maine's response to the other comment identified in our audit is described in the accompanying schedule of findings and responses. The City of Gardiner, Maine's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



December 20, 2019
South Portland, Maine

CITY OF GARDINER, MAINE
Schedule of Comments and Responses
June 30, 2019

Use of Service Organization

The City of Gardiner, Maine utilizes a service organization for the billing, collection, remittance, and tracking of ambulance charges for services. The service organization currently does not have a service and organization controls (SOC) report done on an annual basis. SOC for Service Organization reports are designed to help service organizations that provide services to other entities, build trust and confidence in the service performed and controls related to services through a report by an independent certified public accountant (CPA). These reports, prepared in accordance with AT-C section 320, *Reporting on an Examination of Controls at a Service Organization Relevant to User Entities' Internal Control Over Financial Reporting*, are specifically intended to meet the needs of entities that use service organizations (user entities) and the CPAs that audit the user entities' financial statements (user auditors), in evaluating the effect of the controls at the service organization on the user entities' financial statements.

Without a SOC report, the City does not have assurance that the service organization's internal controls over financial reporting are suitably designed and operating effectively. Total charges for services for the Ambulance Fund were nearly \$1.3 million for the year ended June 30, 2019. We recommend that the service organization the City utilizes for the services mentioned above receive a SOC report on an annual basis to provide reasonable assurance of their internal controls over financial reporting. If the City continues to utilize a service organization that does not receive a SOC report, we recommend extra procedures be performed by City personnel in regards to the billing, collection, remittance, and tracking of ambulance charges for services to ensure that the controls of the service organization are meeting the needs of the City.

Management Response: The ambulance billing company will have a SOC report for the next FY20 audit year.

TAX COLLECTOR

Kathleen Cutler, Tax Collector/Deputy Treasurer

The Tax Collector operates under the Finance Department of the City of Gardiner.

The Tax Collector is a public officer, appointed by the municipal officer, who has the duty of collecting taxes lawfully assessed within the municipality. The Tax Collector’s duties include the preparation of the tax bills, administering the tax club, sending out the 30 Day Demand notices, filing liens and processing the foreclosures, working with mortgage holders to provide tax information and assists residents with motor vehicle registrations, boats, snow mobiles and ATV’s. It is our mission to provide every taxpayer with the highest level of customer service while exploring ways to control and minimize costs.

In 2019 Tax Collector Cutler was sworn in as President of both the Maine Municipal Tax Collector and Treasurer’s Association and the Northeast Regional Tax Collector’s and Treasurer’s Association, as well as President of Gardiner Rotary. These affiliations ensure that this office provides the most current information pertaining to property taxes, motor vehicles and any programs that could potentially offer tax relief for our citizens.

The City offers a Tax Club, which allows residents the option to pay their taxes in nine (9) equal payments. All previous accounts must be paid in full before a Tax Club is issued. Tax Clubs may include both Real Estate and Personal Property. On average 150 residents participate in the tax club each year.

In FY19 we sent out 2940 tax bills, 152 liens were filed and 55 foreclosure notices were sent. If you would like to receive information about tax-acquired properties, please go to www.gardinermaine.com. On the top right corner of the home page, there is a link to subscribe to email alerts. Once you provide your email address there will be a drop down box that allows you to select which office you would like to receive notices from. Select “tax collector” and you will receive notices when we dispose of tax acquired properties.

In FY19 we registered 7013 vehicles for a total of \$1,152,983.

We continue to work on outreach with elder residents and are always looking for ways to provide tax relief. The city currently offers a Tax Discount Program. In 2019 38 residents qualified for relief and received a combined \$15,910 in refunds. For information on this program please call city hall.

Tax Collectors Report for FY19		
Assessed Value		\$355,605,900
Tax Rate		21.40
Commitment		7,609,966
Plus:		
Supplementals		5076
Less:		
Abatements/write offs	3891	
Collections		7,292,152
Current year taxes and receivable at end of year	318,999	
Taxes and liens receivable-prior years		269,278
Total taxes and liens receivable		\$588,277
Due Date		1 st half September 17, 2018 2 nd half March 15, 2019
Interest rate on delinquent taxes	7.00%	
Collection rate		95.81%

FY2019 OUTSTANDING REAL-ESTATE TAXES

A.B.J. GENERAL CONTRACTOR INC	\$ 12,742.27
ACORD ,CHRISTOPHER	\$ 349.19
ADAMS, LINDA	\$ 1,554.47
ADAMS, LINDA & MICHAEL	\$ 862.17
ARSENEAU ,DIANE	\$ 1,338.77
ASPIRE CORPORATION	\$ 5,470.48
ATKINS CATHERINE	\$ 5,177.50
AYER ,RAYMOND	\$ 1,894.17
BAILEY GEORGE E HEIRS OF	\$ 1,525.08
BAKER ,KRISTIE	\$ 1,423.68
BALLEW ,CASEY B	\$ 5,325.08
BARRE ,CYNTHIA A	\$ 1,415.71
BASSETT ,WILLIAM E	\$ 1,030.44
BAUCOM ,SHEILA	\$ 1,562.16
BECKWITH, WALTER ISLES	\$ 1,126.54
BELL ,RHON J	\$ 1,638.36
BERDAN ,WILFRED G	\$ 1,648.16
BERNARD ,ASHLEY L	\$ 6,919.54
BIRD ,MARY	\$ 147.20
BONENFANT ,PAUL J	\$ 2,860.37
BRENDAHL, CRICKETT	\$ 2,433.10
BRILL ,EARL E JR	\$ 674.76
BRONN ,KATHERINE M	\$ 2,560.39
BUCKLEY, PETER S & DEBORAH B	\$ 2,122.85
BUECHLER KENNETH (PERSON IN	\$ 4,238.98
C B MAREIC INC	\$ 898.40
CAMERON ,JOHN A SR	\$ 2,019.23
CANYON LLC	\$ 2,413.35
CAVANAUGH ,NEIL F	\$ 4,189.28
CLARK ,DAVID G	\$ 317.51
CLOUTIER ,LARRY B	\$ 70.98
COLE ,CHARLES DOUGLAS	\$ 4,259.60
COTTLE ,ADAM	\$ 1,589.78
DAVIS, MARK P & DENISE M	\$ 2,073.18
DEERFIELD ASSOCIATES LLC	\$ 6,413.12

FY2019 OUTSTANDING REAL-ESTATE TAXES

DEGUISTO ,WILLIAM	\$ 407.82
DICENT VALERIO	\$ 34,181.37
DICK T W CO INC	\$ 24,230.20
DOLLEY DAVID A	\$ 6,880.05
DONOVAN-KALOUST ,GREGG M	\$ 16,723.67
EATON ,MARLENE HANDCOCK	\$ 990.36
ELDRIDGE ,-THOMAS PAULA	\$ 1,133.62
FEDERAL NATIONAL MORTGAGE	\$ 1,146.13
FITZHEBERT ,PHILIP J	\$ 1,521.84
FLES ,JACOB	\$ 7,875.16
FOWLER ,CLYDE A JR	\$ 1,360.04
FREDERICKSON ,DIANE L	\$ 1,751.92
GAGNE ,ARICA	\$ 102.62
GAITHER ,MICHAEL L	\$ 1,204.68
GARDINER SMITH REAL ESTATE INVESTMENT CO	\$ 1,366.44
GILLEY ,BRIDGETTE M	\$ 351.21
GONZALEZ ,CARLOS	\$ 678.58
GOODALL ,BENJAMIN	\$ 4,399.22
GOODALL PROPERTIES LLC	\$ 45,452.59
GORDON ,JAMES S	\$ 2,043.21
GOWEN ,DALE ABBOTT	\$ 454.13
GREENLAW ,EUGENE	\$ 462.55
GRIEVE, DAVID & ELAINE	\$ 62.45
GUILMETTE ,BRENDA L	\$ 3,490.11
HALEY GLORIA M HEIRS OF	\$ 77.74
HAMLIN ,ISLA M	\$ 1,467.83
HANSON ,DARRYL	\$ 153.86
HIGGINSON ,GARY K	\$ 921.92
HINSON DAVID A	\$ 3,143.86
HOLT ,PAULINE L	\$ 2,018.21
HOPKINS, CRAIG A & DONNA J	\$ 1,007.89
HOWARD ,DEBRA PERSONAL REP	\$ 5,347.59
JAMES ,GORDON S	\$ 5,040.30
JOHNSTON ,ROGER A	\$ 335.28
JOSEPH ,JASON S	\$ 1,456.37

FY2019 OUTSTANDING REAL-ESTATE TAXES

JP MORGAN CHASE BANK NATIONAL	\$ 2,152.06
KANARIS ,RITA N	\$ 559.85
KNOWLES ,DAVID	\$ 1,295.45
LAAKSO ,JULIE	\$ 97.64
LAGASSEE ,ANITA J	\$ 3,575.83
LAWRENCE ,JOHN T	\$ 4,050.25
LEAVITT ,MONICA M	\$ 1,896.73
LEIGHTON ,RICHARD S	\$ 4,196.78
LEPOFF ,SARAH	\$ 2,167.37
LOVECHENKO ,EUGENE	\$ 4,840.74
LOVEITT ,JAMES S	\$ 1,280.13
LOVELY ,WILLIAM	\$ 68,584.71
MACMASTER ,JASON T	\$ 11,359.95
MACMASTER ,MICHAEL	\$ 9,632.09
MAINE STATE HOUSING AUTHORITY	\$ 570.00
MASCHINO ,ELMER E	\$ 6,881.10
MCBRINE ,JEANNE PERSONAL REP	\$ 5,015.75
MCINNIS ,DAVID	\$ 2,530.72
MCKECHNIE ,SANDRA	\$ 144.09
MCLAUGHLIN ,MARK D	\$ 4,481.15
MESERVIE ,MAURICE A	\$ 506.68
MOODY ,ROBERT R	\$ 1,938.17
MORANG ,JEFFREY	\$ 8,651.18
MORGAN ,MARK S	\$ 2,394.19
MUELLER ,ROBERT W	\$ 5,427.80
NICKLESS ,RICHARD D JR	\$ 4,733.50
ODAMS ,DAVID G	\$ 1,536.75
OLORE ,DIANA	\$ 3,665.47
PAPERROUTE LLC	\$ 3,924.05
PELLETIER ,PAUL A	\$ 2,786.24
PETERS ,TIFFANY A	\$ 2,740.26
PILLING ,JEFFREY JR	\$ 906.91
PORTAL PROPERTIES LLC	\$ 2,136.67
PRESBY ,APRIL	\$ 3,263.00
PRUE ,JENNIFER	\$ 3,156.22

FY2019 OUTSTANDING REAL-ESTATE TAXES

PURINGTON ,DANA	\$ 13,075.21
RSP CONSTRUCTION LLC	\$ 5,370.20
RTM GARDINER LLC	\$ 5,977.51
RUSSELL ,DALE G	\$ 372.81
SAWYER, PETER M	\$ 5,187.18
SCHOOLS ,BETTY J	\$ 4,928.00
SEIGARS, TAMARA	\$ 2,832.10
SERGENT ,PENNY L	\$ 7,843.51
SHETTLEWORTH ,EARLE G JR	\$ 1,723.12
SMITH ,PAUL D	\$ 1,161.04
SMITH, RICHARD A JR & MARY JOAN	\$ 5,416.04
SOLOMON ,CHRISTINE L	\$ 2,672.00
SPEAR, RONALD & KIMBERLY	\$ 2,586.20
STEBBINS ,DANIEL	\$ 2,494.92
SUMMER ST PROPERTIES LLC	\$ 1,799.74
TERRELL ,DENNIS W	\$ 1,756.91
TERRELL ,LYNDA J	\$ 5,998.61
TERRELL ,NANCY A	\$ 2,799.51
THOMPSON ,KENNETH A III	\$ 1,221.19
TOWLE ,BEATRICE M	\$ 2,356.16
TWC PROPERTIES LLC	\$ 14,310.30
WATERMAN, MEGAN L	\$ 7,986.49
WHEELER ,LAURIE	\$ 1,119.71
WHITNEY, PHILIP T	\$ 1,089.07
WIGHT ,MELISSA L	\$ 4,969.33
WILLARD ,HEATHER A	\$ 2,548.07
WILLARD ,RICHARD T PERSONAL	\$ 322.25
WILLARD RICHARD G	\$ 2,557.80
WILLIAMS ,CATHERINE L	\$ 1,808.08
WILLIAMS WILLIAMS S	\$ 17,800.00
WLODYLO ,DEBRA	\$ 1,587.79
Balance	\$588,277.00

CITY CLERK

Kelly J Gooldrup, City Clerk

Office Staff

Kelly J. Gooldrup,
City Clerk &
Registrar of Voters

Kathleen Cutler,
Tax Collector &
Deputy Treasurer

Alisha Ballard,
Front Office Clerk

Sherry Emmons,
Executive Secretary,
GA Administrator,
& Utility Clerk

Angelia Christopher,
Planning & Economic
Development
Administrative
Assistant

P: (207) 582-4200
F: (207) 582-6895

I would like to thank the Front Office Staff for all the dedicated support to the City of Gardiner. Thanks to the Buildings & Grounds crew for assisting in the long hours of setup and cleanup during the Elections. Thank you to Kimberly Ward and the Election Clerks for a great year. Last but not least, thank you to everyone volunteering, working and residing in Gardiner who help make the City a great community.

Dog Licenses

In 2019, the front office staff registered 476 dogs. Dog licenses are renewed every year. We begin selling new tags on October 15th and all dog licenses are due by December 31st. After a thirty-day grace period (January 31st), a late fee of \$25.00 per dog is added to the licensing fee. The licensing fee is \$6.00 per dog that is neutered or spayed and \$11.00 for each dog that is not fixed. When licensing your dog, you must show a current State of Maine rabies certificate. If your dog has been neutered or spayed in the last year, please bring that certificate with you as well.

Vital Records



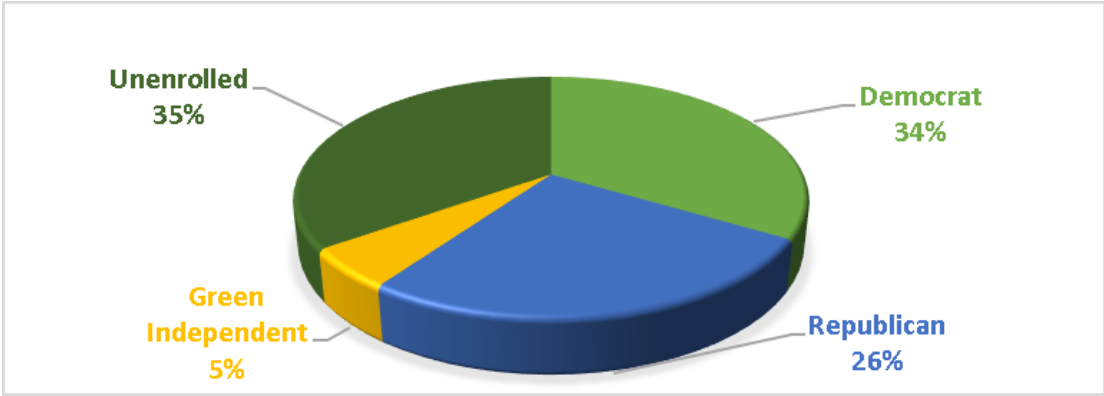
In 2019, 65 new Gardiner residents were born. The City of Gardiner issued 32 marriage licenses with 7 weddings performed here at City Hall. There were 54 recorded deaths.

**Inland Fisheries
Licenses & Registrations
Sold in Calendar Year 2019**



Hunting/Fishing	352
Boats	272
ATVs	124
Snowmobiles	118

4,486 Registered Voters in Gardiner



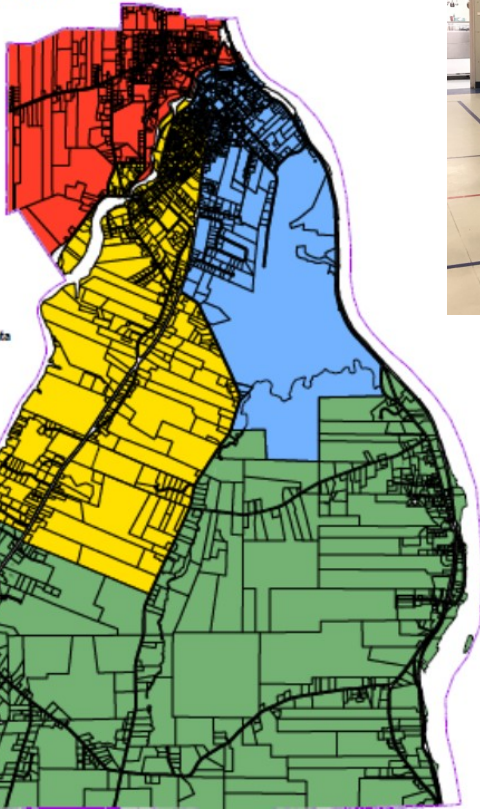
Election Day
June 11, 2019
188 Ballots Cast
4% Voter Turn-Out

Election Day
November 5, 2019
626 Ballots Cast
14% Voter Turn-Out



Gardiner Voting Districts

- District 1
- District 2
- District 3
- District 4



Effective Date: May 4, 2012
Based upon 2010 U.S. Census data



**2019 Recognition of Service to
the following
City of Gardiner Employees**

Davis, Eric	5
Nelson, Al	5
Quintana, Sam	5
Clark, Doug	5
Russell, Ann F	10
Alexander, Allen P	10
Willard, Steven L	15
DeForge, Marcel A	20
Blair, Stacey A	20
Pillsbury, Todd H	20
Jamison, Jay C	20
Cromwell, Kendall A	30

Happy Halloween from
City Hall!



Happy 4th of July

Front Office Staff at City Hall having a little fun with a sock exchange. This fun gift idea is where everyone draws a name and fills a "stocking" with gifts. Then each person has to guess who drew their name.
Happy Holidays!!!



GENERAL ASSISTANCE

Sherry Emmons, General Assistance Director

The General Assistance Program is available Tuesday and Thursday's by appointment or anytime for emergencies, to assist eligible residents who are in need of basic necessities such as rent, fuel, electricity, food and medication. All recipients must meet the state-mandated requirements to be eligible and are responsible for meeting their own basic needs by any means available before applying for General Assistance. This program is not an on-going assistance program; it is intended to solve the immediate needs or emergencies.



Number of Applications:	54
Number of Residents Assisted:	104
<u>Expenditures for 2019</u>	
Housing	\$ 7,921.38
Public Utilities	\$ 107.00
Electricity	\$ 931.60
Household Supplies	\$ 472.97
Food	\$ 1,418.89
Burial	\$ 2,445.00
Other	\$ 95.92
Total	\$13,392.76
<u>Funding Sources for the above expenditures include</u>	
State of Maine, DHHS (Reimbursement 70%)	\$ 9,374.93
Net Cost to Gardiner	\$ 4,017.83
Total	\$13,392.76

GARDINER PUBLIC LIBRARY

Anne Davis, Librarian

The Gardiner Public Library serves the municipalities of Gardiner, Farmingdale, Litchfield, Pittston, Randolph and West Gardiner. This true regional service organization is the public library to a population of more than 20,000 people and is a big economic driver for Gardiner's historic downtown. It is a very busy library:

- For 2019 calendar year, we circulated 85,218 items.
- During the same time span, we had 4,175 people attend a library program. These programs include story hour for kids, Teen Thursday attendees and our very successful Bicentennial Speaker Series.
- For FY19 we had 1,675 electronic titles downloaded from Hoopla, a vendor we locally contract with for e-titles.
- For 2019 calendar year we also saw 1,188 electronic titles downloaded from Cloud Library. We joined a consortia of other libraries within the MINERVA system that pool their resources to purchase e-titles. There is an added cost for this service.
- This past calendar year, staff processed 11,639 incoming titles requested by users of the library.

This public library enjoys a wonderful public/private partnership. The library is a department of the City of Gardiner and the staff members are employees of the City. The building and grounds are owned by a 501©3 nonprofit organization called the Gardiner Library Association and it is this organization that owns and maintains this gorgeous 139-year-old building. In 2019 this association received grant money to rehabilitate the fire escape stairs, replace the back entrance door and to renovate the iron fence that highlights the beautiful Victorian garden on the library grounds. All this restoration was done with grants and donations; no public money was used.

In 2019, the Gardiner Library Association, with the help of the library staff, began the Avis Ames Speaker Series to celebrate Maine's Bicentennial. More than 80 people attended each of the three workshops to celebrate the rich history of the Lower Kennebec Valley. This series will continue through 2020.

The library also offers a well-attended story and craft time every Thursday morning. This summer, Children's Librarian Ginni Nichols did a story time at the farmer's market that allowed adults to shop for fresh produce while their kids enjoyed a great story! We also offer a young adult program every Thursday afternoon in partnership with MSAD#11. Up to 20 middle school students have a dedicated bus that drops them off at the library so that they may enjoy all the services the public library offers.

Our Community Archives Room is a destination spot for anyone researching local history. We have been able to digitalize our newspaper collection dating back to 1827. These newspapers are available online at <http://gardiner.advantage-preservation.com/>

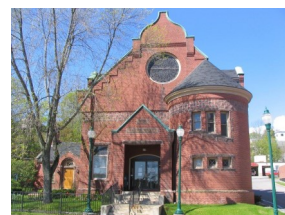
A public library is only as good as its staff and the Gardiner Public Library has one of the best staffs in the state!

Meet the 2019 professional staff

Anne Davis, Director of Library and Information Services
Scott Handville, Assistant Director/Adult Services
Ann Russell, Technology Librarian
Virginia Nichols, Children's Librarian
Dawn Thistle, Special Collections/Youth Services Librarian

2019 Part-time staff

Robert Fagan, library aide
Jessica Betit, library aide
Marlene Patten, library aide
Audrey Littlefield, technical services
Ross Littlefield, on call library aide



GARDINER FIRE AND RESCUE

Alfred R. Nelson Jr., Fire Chief

It is with great pleasure that I submit the Gardiner Fire & Rescue Department 2019 Annual Report. The report outlines fire department activities, statistics, and delivery of service enhancements. Each year the department has a profound impact in the communities we serve by saving life and property. Gardiner firefighters take great pride in being fully prepared for any emergency situation we are called to.

Vision Statement

Gardiner Fire Department is dedicated to being the best community focused fire and rescue department that meets the ever changing needs of our community while ensuring a safe and secure environment for all through professional development, unity and teamwork.

Mission Statement

Gardiner Fire Department is committed to providing the highest level public safety services for our community. We protect lives and property through fire suppression, emergency medical response, disaster management, fire prevention and public education.

Statement of Core Values

We, the members of the Gardiner Fire Department are committed to the following values in our interactions with coworkers and customers:

- **Professionalism**– In application, appearance, attitude and standards
- **Integrity**– Demonstrate honesty and fairness
- **Compassion**– Demonstrate kindness and empathy
- **Responsibility and Accountability**– Professionally, personally and fiscally responsible for our actions
- **Respect**– For each other, our Department, the City Government and our customers, the citizens and visitors of the City of Gardiner
- **Diversity**– Be open minded and responsive to the uniqueness of our community without regard to age, gender, religion or ethnic origin
- **Commitment**– In all department endeavors
- **Teamwork**– Encourage unity and a cooperative attitude
- **Health and Safety** – Personal and professional health and safety is paramount in fulfilling the mission of the Gardiner Fire Department.

Responses

Gardiner Fire/Rescue serves a population of 25,040 encompassing 173 square miles. At present the ambulance service contracts include the towns of: Litchfield, West Gardiner, Farmingdale, Randolph, Chelsea, Pittston and Richmond. In 2019, Gardiner Fire/Rescue responded to 2,853 EMS calls and 181 fire calls.

Equipment

In 2019 we upgraded our 4” supply hose on Engine 1. The old hose weighed 78 pounds per 100’ and the new hose weighs 42 pounds per 100’. This is a significant risk reduction for our firefighters as this hose is put back on the Engine after the fire, when crews are already fatigued. We replaced 10 old SCBA bottles that were out of date. While this does not sound like much, the hose and SCBA bottles cost \$16,000



Personnel

The Gardiner Fire and Rescue Department has maintained its force of 15 firefighter/paramedics. The crews work in three shifts and provide coverage 24 hours a day 365 days a year. We staff 5 firefighter/paramedics each day providing both fire and EMS services.

Fire Prevention

Fire Prevention and Education

Firefighter/paramedic, Tony Cataldi is our Fire Prevention and Education specialist. Tony had a very productive year. FF Cataldi reached out to over 500 children in our local schools teaching subjects such as when to call for help, stop drop and roll, and Exit Drills in the Home (EDITH).

Training - Fire and EMS

The Gardiner Fire Department conducts regular training through company drills and external training opportunities to maintaining the skill sets to necessary to suppress fire, conduct technical rescues and perform advanced life support. These skills are critical to the safe and efficient management of the wide variety of calls the department responds to. We are also required by law to meet training and safety standards to ensure employees have the ability to enter situations that are immediately dangerous to life and health (IDLH) in the safest possible manner.

Fire Training

In addition to our shift trainings Gardiner Firefighters participated in training with Tri county training association, a group of Lewiston firefighters that conduct hands on training. This year we trained with Tri County for rapid Intervention (downed firefighter rescue techniques) and ground ladder training.

EMS Training

Each year Advanced Life Support (ALS) providers are required to attend continuing education. Gardiner Fire & Rescue's provider mix is comprised of 14 EMT-Paramedics and 2 Advanced EMT's. In 2019 the department hosted classes in Pediatric Education for Prehospital Professionals and monthly continuing education classes that are completed online. These classes in conjunction with on shift training keep our EMS professionals on the top of their game.

Although not official training, our department hosts Advanced EMT and Paramedic students, so they can gain experience to complete their class. The preception of students allow our paramedics to teach and learn from students.

Gardiner Fire & Rescue is always eager to assist you anyway we can. Should you have any questions do not hesitate to call.

Chief Nelson 207-582-4535 ext. 1120, E-mail fire@gardinermaine.com

A Shift:
Captain/Paramedic Nate Sutherburg
Firefighter/Paramedic Brandon Melanson
Firefighter/Paramedic Eric Davis
Firefighter/Advanced EMT Clayton Snelling

B Shift:
Captain/Paramedic Pat Saucier
Lieutenant/Paramedic Rick Sieberg
Firefighter/Paramedic Andy Santheson
Firefighter/Paramedic Josh Webb
Firefighter/Advanced EMT Gary Hickey

C Shift:
Lieutenant/Paramedic Josh Johnson
Firefighter/Paramedic Jesse Thompson
Firefighter/Paramedic Justin Lodolce
Firefighter/Paramedic Tony Cataldi
Firefighter/AEMT Cody Hickey



Gardiner Police Department

MISSION STATEMENT

The Gardiner Police Department's mission is to enhance the quality of life and provide a sense of safety and security within the City of Gardiner. Through highly dedicated employees, we are committed to the protection of all who live, work, or visit our city.

James M. Toman
Chief

Sergeants
Stacey Blair
Normand Gove

Detective
Sgt. Todd Pilsbury

School Resource Officers
Carolynn Taylor
Samuel Quintana

Patrolmen
Allen Alexander
Daniel Ross
Amanda Roggio
Joseph Bourdelais
Alonzo Connor
Sean Dixon

Safety Officer

Public Safety Assistant
Tara Miley

Message from the Chief

The Gardiner Police Department maintained its mission of providing policing excellence, customer service, and ensuring the safety and quality of life for Gardiner citizens, businesses and visitors. The Police Department's crime reduction strategies and our partnership with the community have contributed to another year of crime reduction. Gardiner continues to enjoy being a very safe community. In fact, Gardiner is #6 in the following assessment <https://www.safewise.com/blog/safest-cities-maine/>.

Overall, calls for service and community policing activity remains high with a total of 13,737 logged activity cases. An emphasis on traffic enforcement/speed enforcement has been undertaken throughout the City, this effort has been productive and effective in reducing quality of life complaints such as speeding in neighborhood calls for service.

For up-to-date information about what's going on and to stay connected, please "like" the Gardiner Police Department's Facebook page. You can also receive free email alerts from Gardiner Public Safety via www.NIXLE.com, please sign up today. Lastly, please stay alert to your surroundings, lock up your valuables, and remember that we need you to assist us in preventing and solving crimes. If you see or hear something that is suspicious, call us immediately at 624-7076 or 911. Together, we will continue to keep Gardiner the wonderful place that it is.

The Police Department operated at mostly full staffing throughout 2019, with the exception of one officer position. This one position has proved slightly difficult to fill, but is expected to be completed in early 2020. We did have to say goodbye to several valued employees and they will be missed but we were able to hire some fantastic people to replace them. Please join me in welcoming our new employees: Officer Alonzo Connor (hired in May), and Officer Sean Dixon (hired in June).

Finally, I want to express my heartfelt thanks to the many citizens of Gardiner who took the time to write letters and emails to me about the good work being performed by Gardiner officers. I received numerous letters, emails and telephone calls commending Police Department personnel for a job well done. I also want to thank all of the dedicated members of the Gardiner Police Department, other City departments, our citizens, our City Manager, and our City Council for their partnership and support of the police department.

The generosity that has been extended to us is deeply appreciated.

About the Department

The Gardiner Police Department maintains twenty-four hour police protection 365 days a year. The nine staff members (2 Sergeants and 7 Patrolman) that are assigned to patrol work a 12-hour fixed shift. We also have a full-time detective, two officers assigned as school resource officers during the school year, and a part-time, civilian safety officer. For your safety, there is ALWAYS at least 1-3 officers on duty during the daytime in the City Gardiner, and there is ALWAYS at least 2 officers on duty from 3pm—7am.

The detective is responsible for investigating all major crimes and incidents. His duties also include evidence collection, preservation, and accountability.

The school resource officers are officers that are paid for by MSAD 11 to be in the schools while school is in session. These officers serve as a back up officers during the day and when school is not in session are assigned back to patrol.

The safety officer is a hybrid position that is responsible for animal control, parking enforcement, harbor management and school crossing guard at LER.

Year at a Glance

The Gardiner Police Department responded 13,737 calls for service in 2019. An analysis of those calls for service indicate over 90% of calls are responded to within five minutes. I am extremely proud of the department, and the quality of work the employees produce is outstanding. A call for service is defined as anything that the Gardiner Police Department has done and includes all citizen complaints. Calls for services resulted in:

- ◆ 223 offense reports
- ◆ major crimes including:
 - ◆ 11 threats
 - ◆ 4 gross sexual assaults
 - ◆ 2 robbery
 - ◆ 39 assaults
 - ◆ 89 thefts
 - ◆ 4 burglaries
 - ◆ 21 criminal mischief
- ◆ 402 arrests (an arrest is defined as any time someone is issued a summons with an arraignment court date, any time an individual is arrested on a warrant, probation holds, etc.).
- ◆ 114 traffic citations
- ◆ 170 motor vehicle accidents (includes reportable and non-reportable damage)
- ◆ 88 parking tickets



The department also issued 8 new Concealed Weapons Permits and 20 renewals/transfers.

- **Always on duty**
- **624-7076 or 911**
- **Nixle.com for alerts**
- **LIKE US on Facebook**
- **See something, Say something!**

Community Relations

- ◆ Facebook Page - Gardiner Police Department [Maine]
 - ◆ Nightly business checks
 - ◆ Self service prescription drug box available in Police Department lobby during normal business hours. Please disposed of your unused and unwanted meds here
 - ◆ Free trigger lock program
 - ◆ Good Day Gardiner Program
 - ◆ Coffee with a Cop Program
 - ◆ Property checks—we will check your property while you are away
 - ◆ RAD– Rape Aggression Defense systems for women and seniors
 - ◆ ALICE– Business and School training to help survive a violent encounter
-

Grants

To ease the financial burden on the residents, the Gardiner Police Department pursues grant funding opportunities whenever possible. In FY2019, we received \$2,434.27 from JAG/Byrne, and \$1,811.09 from Bureau of Highway Safety for targeted enforcement details for OUI.

Animal Control

In 2019, the Safety Officer position was vacant. This position handles animal control, parking enforcement, Harbormaster, and school crossing guard. While the position has been challenging to fill, our patrol officers took over these duties while we searched for a replacement. At the time of this writing the position was filled in early January of 2020.

We would like to remind dog owners that per State law, your dog must be registered with the City by Dec. 31 of each year. Please keep your dog on a leash when you are off of your property and please clean up after your dog in order to keep the City's parks clean and enjoyable for all. Please be sure to check out the City's new dog park located on upper Water St., just west of D&H motors, as it is a park just for dogs! The department responded to 202 animal complaint calls in 2019.

Here are some friendly parking ordinance reminders : there is a 2 hour time limit for parking in the downtown on Water Street. Overnight parking is never allowed in the downtown section of Water Street. It is illegal to park on the sidewalk. It shall be unlawful to park on any street within the City of Gardiner between the hours of 12 o'clock midnight and 6:00 a.m. from November 1st to April 30th regardless of weather conditions. All parking violations found within the City are subject to ticketing and towing, so, please pay attention.

PUBLIC WORKS AND BUILDINGS & GROUNDS

Tony LaPlante, Public Works Director

The Public Works and Building and Grounds departments operate on a \$1,886,000 dollar budget, which includes capital improvements. Our primary services are to maintain the roads, parks, and city buildings throughout the city. We also assist in a number of community events; operate the streetlights and do the service work on the sewer collection system.

Our capitol road paving campaign continued by paving several streets including Adams Street, Spring Street, Washington Avenue, Central Street, Chestnut Street, West Street, Tilbury Park, Booker Road and Marston Road. We also paved the City Hall and Library parking lot. Several culvert replacements and stormwater upgrades were performed on Washington Avenue, Maple Street and Heselton Street.

Fall cleanup was once again a huge success with many households taking advantage of our annual October event. The crew was busy for 4 weeks picking up debris. In May, the city participated in the household hazardous waste collection in collaboration with the City of Augusta.

The winter of 2018/2019 saw above normal snow as well as several freezing rain events. The season got off to a quick start in late November and continued into March with two big nor'easters. The fall of 2019 also saw plenty of early snow.

The spring sweeping and painting got off to a late start due to the long winter. Sweeping continued into mid-May, about 2 weeks behind schedule. The crews then concentrated on grading and shoulder work. We also began prepping streets for paving, doing needed sewer and storm water repairs.

The two bridge replacement projects got underway with the demolition and replacement of the Maine Ave Bridge. A new pedestrian bridge was installed that will be a key component for the Cobbossee Trail Extension. The work began on the substructure for the Bridge Street Bridge, which is scheduled for replacement in 2020.

The Buildings and Grounds Department was busy maintaining all our parks and cemeteries. Over 30 areas throughout the city were mowed and maintained. This department also works closely with Gardiner Main Street to help operate the many downtown events, including Riverfest, Oktoberfest and the Holiday parade.

Request for Service

Please call the Public Works garage at 582-4408 And Sewer Department at 582-1351. ***For afterhours emergencies please call 624-7076***

Please locate the storm water basins near your property and keep them free of debris to assist the staff and if there is a problem please contact the Public Works Department.

It is our goal to do the best we can every day for the taxpayers of Gardiner.



WASTEWATER TREATMENT FACILITY

Douglas Clark, Director

In **2019**, the City of Gardiner Wastewater Treatment Facility (WWTF) treated **398,222,000 gallons** of sewerage and combined stormwater. That calculates to be an average daily flow of **1.09 million gallons per day (mgd)**. Of that, the Town of Farmingdale contributed **55,080,000 gallons** or **13.8%** of flow contribution and the Town of Randolph contributed **60,550,000 gallons** or **15.2%**. The finished clean water or “effluent” discharged to the Kennebec River was cleaned to an average of 96% removal of Total Suspended Solids (TSS) and 94% of Biochemical Oxygen Demand (BOD). The collection system, or sewers, is comprised of miles of underground piping connected through **18 pump stations**, 2 siphons, 3 interceptors, numerous force mains and residential service lines.

The waste component of the sewerage was separated and condensed down to a moist, solid material called biosolids or sludge that was then trucked off to a contract commercial composting facility in Unity, Maine operated by Casella Waste Systems. Once there it was further broken down aerobically in an In-Vessel composting process resulting in a finished product resembling peat moss. The Maine DEP meaning it is safe to use for all household gardening and landscaping purposes rates the finished compost “Class A”. Some of the finished compost is delivered back to the Gardiner WWTF for consumer use and is available free of charge to all citizens of Gardiner, Randolph and Farmingdale. In **2019**, the WWTF produced **867.7 wet tons (1106 cubic yards)** of the raw sludge material and received back **100 cubic yards** of finished Class A rated compost, which is given away free to local residents.

The **\$4,200,000 CSO/RTB** (Combined Sewer Overflow/Retention and Treatment Basin) project completed in September 2016 at the Gardiner waterfront captured and returned to the system **645,000 gallons** of combined sewerage and stormwater (CSO flow) that would have otherwise gone untreated out to the Kennebec River. An additional total of **7,063,000 gallons** of CSO flow was given basic primary treatment at both the Maine Ave. Pump Station and Treatment Plant before discharge to the river during heavy rain events. This flow would also have been discharged directly to the river without any treatment. This underground storage and treatment basin is designed to collect, treat and store all 100 year storm events occurring within the Seasonal Disinfection period between May 10 and September 30 of each year. Prior to this, heavy precipitation during these events caused high flows to exceed the pumping capability of the Maine Ave. Pump Station and Treatment Plant resulting in bypasses and overflows of excess untreated flow to enter the Kennebec River.

Fifty-nine residents received quarterly sewer discounts for a total of \$7,900. For information on this program call 588-4070 and speak with Sherry Emmons.

The Gardiner WWTF is manned by 5 employees, Douglas Clark, Director; Larry Whitmore, Mechanic; Doug MacMaster, Operator; Chris Miller, Operator and Ben Dice, Lab Operator. The collection system and sewers are maintained by Gardiner Public Works Dept. Director Tony LaPlante and Employees Kendall Cromwell, Dave Grover, Jay Jamison and Steve Willard.

The City sends out 1508 quarterly sewer bills and they are broken down as follows:

1358	Residential Accounts
130	Commercial Accounts
20	Government Accounts

The total amount billed for the 2019 year is \$1,147,803.45.

Reminder: Cellar floor drains and sump pumps connected to the sewer system are prohibited by the Sewer Use Ordinance. If you are unsure if you have an illegal drain connection call a licensed plumber to do an evaluation.

Department of Economic and Community Development

Office of Planning and Development

Staff Listing

Tracey Desjardins, Director of Economic Development/Planning – tdesjardins@gardinermaine.com or 207-582-6888

Provides staff and budgetary oversight, serves as Brownfields project coordinator, chairs the Brownfields Advisory Committee, oversees the Community Development Block Grants and works with Economic Development Committee (EDC) and other various city committees. Responsible for business recruitment and retention efforts, city-wide marketing efforts, Libby Hill lot sales, assists businesses with grant funding opportunities

Kris McNeill - Code Enforcement Officer/Assistant Planner – kmcneill@gardinermaine.com or 207-582-6892

Staffs the Planning Board, Board of Appeals, Historic Preservation Commission, Ordinance Review Committee and Housing Committee. Also performs duties of building inspector, plumbing inspector, local health officer, floodplain administrator, tree warden, and E-911 addressing officer.

Angie Christopher, Administrative Assistant – achristopher@gardinermaine.com or 207-582-6892

Handles public inquiries, assists staff on all matters related to the department, and provides support to several boards and committees.

Community & Economic Development

The overall economic picture continues to improve in 2019, with increased business activity throughout Gardiner, including the historic downtown area, Libby Hill Business Park, South Gardiner, and in commercial districts in between. The City was an active partner in these economic development opportunities, supporting private businesses and preparing city-owned property for redevelopment. Likely the most challenging component of Economic Development in 2019 continues to be attracting and retaining workforce. Like much of the rest of southern and central Maine, Gardiner's unemployment rate remains very low. Opportunities abound for workers of all skill levels.

Gardiner's best investment in Economic Development should continue to be focused as much on quality of place as job creation. Unless Gardiner can attract a diverse workforce, its economic development opportunity will stagnate. Strategic investments in amenities such as the Cobbossee Trail, Waterfront Park, Johnson Hall, and the Historic Downtown, will set Gardiner apart as individuals are priced out of Southern Maine.



Some specific highlights in 2019 include: Redevelopment of the former T.W. Dick site. Fresenius Medical Care, a kidney dialysis company, now occupies one of the cleaned up lots. A workforce housing project is well underway at this site and is scheduled to open in Spring 2020.

Planning and Development

Purpose of the Department – as stated in the 2010 Land Use Ordinance:

- To protect the public health and safety, environmental quality and economic well-being of the city while allowing a maximum diversity of uses by controlling building site, placement of structures and land uses, and by imposing minimum controls on those uses which, by virtue of their external effects, could otherwise create nuisances or unsafe or unhealthy conditions.
- To provide for residential development in locations compatible with existing development and in a manner appropriate to the economical provision of community services and utilities.
- To provide for a variety of commercial and industrial uses in locations suited to the economical provision of essential community services and utilities and to avoid blight, congestion and inconvenience.
- To prevent and control environmental pollution, to protect water quality, spawning grounds and wildlife habitat and to conserve shore cover and visual; as well as points of access to ponds, streams and rivers.

Code Enforcement Office

The Code Enforcement Officer (CEO) administers and enforces the City's Land Use Ordinance (LUO). The CEO reviews building and use permit applications and either issues an approval, denial, or referral to the Planning Board for further review. When violations of the LUO are found, the CEO issues violation letters requiring the property owner to correct the violation.

Code Enforcement Office		
2019 Permits Issued		
BUILDING PERMITS	No. of Permits	Total Permit Fees Assessed
BUSINESS/COMMERCIAL	25	\$ 8,078.70
RESIDENTIAL	106	\$ 8,860.50
<i>Building Permits Subtotal</i>	131	\$ 16,939
GENERAL PERMITS	No. of Permits	Total Permit Fees Assessed
BUSINESS/COMMERCIAL	2	\$ 25.00
SINGLE FAMILY ALTERATION	4	\$ 212.60
ACCESSORY BUILDING	1	\$ -
CHANGE OF USE	10	\$ 275.00
DEMOLITION	24	\$ 50.00
EXCAVATION	16	\$ 350.00
HOME OCCUPATION	8	\$ 150.00
MOBILE HOME	11	\$ 250.00
SIGN	24	\$ 575.00
SHORELAND	3	\$ 78.80
STREET OPENING	5	\$ 125.00
SEWER AND WATER	10	\$ 375.00
FLOODPLAIN MAJOR	1	\$ 125.00
DRIVEWAY ENTRANCE/E-911	5	\$ 125.00
CERTIFICATE OF OCCUPANCY	2	\$ 25.00
CERTIFICATE OF APPROPRIATENESS	9	\$ 225.00
<i>General Permits Subtotal</i>	135	\$ 2,966
PLUMBING PERMITS	No. of Permits	Total Permit Fees Assessed
INTERNAL	40	\$ 4,030.00
SUBSURFACE WASTEWATER	17	\$ 2,985.00
<i>Plumbing Permits Subtotal</i>	57	\$ 7,015
GRAND TOTAL ALL PERMITS	323	\$ 26,921

Planning & Development Committees

There are seven(7) committees directly linked to the City's planning and development functions. They are:

- Ordinance Review Committee
- Planning Board
- Board of Appeals
- Comprehensive Plan Committee/Comprehensive Plan Implementation Committee
- Historic Preservation Commission
- Housing Committee
- Economic Development Committee



The **Ordinance Review Committee** met ten(10) times. They reviewed and finalized Omnibus-Land use Ordinance Amendments, Developed the Marijuana Ordinances, as well as a Food Sovereignty and Snow and Ice removal ordinances.

The **Planning Board** held seven(7) meetings. They reviewed and approved the Omnibus-Land Use Ordinance Amendments. They reviewed eight(8) different applications including an amendment to a subdivision, and a plan for a new and improved Boys and Girls club. They approved all but one of the applications that they heard, which was a withdrawal by the applicant.

The **Board of Appeals** did not meet in 2019 due to there were no cases to be heard.

The **Comprehensive Plan Implementation Committee** did not meet during the year.

Historic Preservation Commission

The Planning and Development office staff provided the Historic Preservation Commission (HPC) with an application review of proposals to alter buildings within the historic district. Staff distributed applications, gave assistance in preparing them, and provided maps, deeds, and other information needed for the application.

The staff reviewed the submitted applications to ensure completeness, before forwarding copies of the applications and supporting documentation to HPC members and posting notices of the meetings on the City's website and bulletin board. In addition, the staff arranged the meetings and prepared minutes. For approved projects; the staff prepared Certificates of Appropriateness (COA); and logged and filed original applications and supporting documentation, including a signed copy of the COA from the HPC chair.

The Code Enforcement Officer (CEO) attended HPC meetings to answer questions about proposed projects. The CEO issued COA's for authorized work allowed by ordinance.

2019 Certificates of Appropriateness

HPC Certificates of Appropriateness: Thirteen(13) applications approved

As the staff member of the HPC, the CEO ensured that Commission decisions complied with Gardiner's Historic Preservation Code and the Secretary of the Interior's Standards for the Treatment for Historic Properties. The Commission met ten times in 2019.



The **Housing Committee** met once during 2019 and are in a committee revamp year for 2020.

The **Economic Development Committee** did not meet as they are in a committee revamp for 2020.

It's all about Gardiner...





BOARDS AND COMMITTEES

Age Friendly Committee	First Park
Ambulance Advisory Committee	Library Board of Trustees
Audit Committee	Historic Preservation Commission
Board of Appeals	Housing Committee
Board of Assessment Review	Kennebec River Rail Trail Committee
Bridge Advisory Committee	Marijuana Task Force Committee
Brownfields Advisory Committee	Merrymeeting Trail Committee
Charter Review Commission	MSDA#11 School Board of Directors
City Council	New Mills Dam Committee
Cobbossee Trail Committee	Ordinance Review Committee
Cobbossee Watershed	Parks and Recreation Committee
Comprehensive Plan Implementation Committee	Planning Board
Conservation Committee	Quimby Trust
Dog Ordinance Committee	Sidewalk Committee
E911 Addressing Committee	Solid Waste and Recycling Advisory Committee
Economic Development Committee	Technology Advisory Committee
Election Day Staff	Tree Committee
Façade Committee	Wastewater Advisory Committee
Fire Prevention/Codes Working Groups	Water District Trustees

If you are interested in joining any of these groups, please feel free to call City Hall at 582-4460 or email kgooldrup@gardinermaine.com for more information or go to <http://www.gardinermaine.com/gardiner-city-council/webforms/committee-request-form> to fill out an online request form. Please tell us why you are interested and what your qualifications are that pertain to the chosen group.

**City of Gardiner
FY11-FY19 (9 year) Grant History**

Economic Development

Grant	Fiscal Year	Amount
Libby Hill Bond Subsidy	FY11	864,894
Orton Foundation	FY12	100,000
Project Canopy	FY12	4,400
Preserve America/Historic Preservation	FY12	33,000
Waterfront/Heritage Signs	FY13	50,000
Brownfields Assessment & Cleanup	FY13 & FY16	800,000
CLG/Johnson Hall - Pass Thru	FY14	10,000
Gardiner Growth Initiative	FY15	125,000
Food Coop - Pass Thru	FY15	90,000
Brownfields Clean-up (KVCOG)	FY16	100,000
Brownfields Clean-up (DECD)	FY16	305,000
Central Maine Meats - Pass Thru	FY16 & FY17	1,330,000
Lost Orchard - Pass Thru	FY16 & FY17	313,124
Common Wealth Poultry - Pass Thru	FY17	150,000
Sebago Distiller - Pass Thru	FY17	90,000
Façade Grant	FY17	190,000
Cobossee Trail-Sewall Grant	FY17	50,000
Elevation Certificate Grants	FY18	7,500
Economic Development Total		4,612,918

Fire

Ladder Truck Bond Subsidy	FY11	70,087
UTV Grant	FY15	7,000
CPR Trainer (Robinson Trust)	FY15	5,500
IAFC Conference Grant	FY15	2,000
Fire Engine Grant	FY16	333,334
Generator & Portable Light (KCEMA)	FY16	3,000
Firefighter Support Foundation	FY16	4,000
Resuscitation Equipment	FY16	5,500
Fire Officer I & II Education (MMA Education)	FY17	1,000
Ballistic Vests (Coombs Trust)	FY18	10,405
Navigation Equipment for Boat (KCEMA)	FY18	1,650
Barricades (KCEMA)	FY19	3,000
LH Tower Improvements (FEMA/KCEMA)	FY19	8,500
Ballistic Vests (KCEMA)	FY19	900
Combat Trama Kits (Public Safety)	FY19	600
Fire Total		456,476

Other

MMA Public Safety Grants	All Years	11,216
Maine Forestry	FY11	2,050
Wellness Works (MMA)	All Years	16,980
Other Total		30,246

Police

OUI	All Years	13,865
Seatbelt	All Years	8,389
Underage Drinking	All Years	12,130
Impaired Driving	All Years	8,132
JAG/BYRNE	All Years	26,799
Bullet Proof Vests	All Years	8,287
Bureau of Highway Safety	All Years	3,468
Kennebec County EMA	All Years	12,297
Drive Sober	All Years	3,174
Police Total		96,541

PW

Wood to Energy (Pellet Boiler)	FY11	61,000
DOT Municipal Partnership Initiative	FY14	500,000
DOT Municipal Partnership Initiative	FY16	320,000
Stormwater Engineer Study	FY17	30,000
Public Works Total		911,000

Library

Henry Gardiner Trust (Library)	FY13	1,536
Archives Room Furniture	FY14	10,225
AED's for Police and Library	FY16	2,000
Library Nutrition Grant	FY18	1,000
AARP Library Sidewalk	FY19	5,000
Elks (Teen Thursday)	FY19	1,500
Library Total		21,261

Tech

Waterfront Cameras	FY12	12,000
Robinson Trust/Wireless Upgrade	FY13	5,000
Technology Total		17,000

WW

Harrison Ave Sewer Project (RD)	FY11	364,000
Cobossee Corridor Project (RD)	FY14	241,000
Combined Sewer Overflow Project (RD)	FY15	1,783,000
Wastewater Total		2,388,000

GRAND TOTAL - ALL GRANTS 8,533,442

**Gardiner saves money
for both citizens
and business owners
through its grant success rate!**

A grant is a tool for funding ideas and projects to provide public services, stimulate the economy, and benefit the general public.

Grants are a great way for the City of Gardiner to receive funding beyond the limits of its operational budget. They can help bridge the gap between our resources and our needs.

Grants are “free money”. Unlike loans, they don’t have to be repaid. However, grant writing is a lengthy and daunting process and requires a significant amount of time and effort.

***Competition is fierce, and the success rate is low.
But Gardiner’s track record is outstanding!***

Since FY11 the City of Gardiner has received almost **\$8.5M** in grant awards. Over half of these awards were related to economic development and, half of that number was returned directly to Gardiner’s businesses.

Gardiner employees have spent endless hours researching, preparing, and submitting grants.

Many thanks to all of the employees dedicated to seeking out these grant opportunities!





Wreaths

America

Across





P.O. Box 194 , Gardiner, ME 04345
207-582-3100
www.gardinermainstreet.org
info@gardinermainstreet.org

The primary purpose of Gardiner Main Street is to strengthen the City of Gardiner as a hub for community, commerce and culture.

We do this by focusing on the following community transformation strategies:

- Cultural Connections: Cultivate and create a strong and accessible arts and craft cultural community including support for Johnson Hall, Artwalk Gardiner, Maine 'Makers' and local artisans.
- Wellness and Recreation: Connect and promote our wellness community and outdoor recreational opportunities.
- Local Business: Expand our local foods/craft beverage movement and advocate for new and existing businesses.
- Welcoming Community: Position Gardiner as a family friendly, safe, walkable, welcoming community.
- History and Heritage: Emphasize the history and heritage of the community: its work, dwellings, people, and accomplishments.

Gardiner Main Street partners with community members and the City of Gardiner to bring about positive change in our downtown. Founded in 2002, Gardiner Main Street is a 501c3 nonprofit organization, not a governmental or political entity. The organization adheres to a proven model of downtown development as an accredited Main Street America community. We are one of ten such programs in the state of Maine and over 2,000 across the country.

In 2019 Gardiner Main Street organized 10 annual events, drawing thousands of people to downtown. We support and advocate for the needs of our local businesses and help our business network grow. Our team also works to beautify our downtown, including maintaining the planters and public gardens along Water Street and at Waterfront Park in the warmer months.

SAVE THE DATE FOR GARDINER MAIN STREET'S ANNUAL EVENTS IN 2020:

- Gardiner Game Night: March 28, Johnson Hall
- Greater Gardiner River Festival & Craft Fair: June 20th, Waterfront Park
- Swine & Stein Brewfest: October 10, Water Street
- Downtown Trick or Treating: October 30, Water Street
- Early Bird Shopping: November 7, Downtown Merchants
- Small Business Saturday & Downtown Tree Lighting: November 28, Water Street
- Parade of Lights: December 5, Water Street
- Mix! Networking Events: 2nd Wednesday of the month at various businesses downtown





Ribbon Cutting at Able Body Functional Fitness



Economic Development Director, Tracey Desjardins & Volunteer/Resident, Geri Doyle



Talent Show audience at Greater Gardiner River Festival



Swine and Stein Brewfest on Water Street

Want to learn more or get involved?

With a small staff, we rely on the help of our amazing volunteers for everything that Gardiner Main Street does. You can volunteer for one of our events, make a weekly commitment of hours, or get involved in one of our teams to help plan all that we do. *Our volunteers have fun!* Be a part of the Gardiner community in a meaningful way, you'll be glad you did! Learn about volunteer opportunities on our website at gardinermainstreet.org/volunteer, call 582-3100, or email us at info@gardinermainstreet.org.

Gardiner Main Street Board of Directors:

- Dawn Thistle, president
- Stacy Caron, vice president
- Janet Slade, secretary
- Robert Abbey
- Clare Marron
- Martha Mosher
- Mike Gent
- Kristy Gould
- Nicole Cooley
- Pat Hart

Staff: Melissa Lindley, Executive Director



207.377.2848
www.tkl.org

PO Box 261 - 331 Main Street

Board of Directors

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Janet Sawyer (1st VP)
Matt Mullen (2nd VP)
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Bob Marvinney (S)
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Susan Caldwell
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Reade & Joan Ryan
Rebecca Stanley
Jym St. Pierre

Staff

Theresa Kerchner (ED)
Kirsten Brewer
Tyler Keniston
Jean-Luc Theriault

Dear Gardiner Residents,

Since 1988, with the support of 1,100 member households and over forty Maine businesses, the Kennebec Land Trust (KLT) has worked cooperatively with landowners and communities to conserve our region's natural assets. KLT holds conservation easements on, accepts gifts of, and purchases significant lands to further the mission of the organization.

KLT values our strong partnership with the City of Gardiner. The Cobbossee Stream Conservation Area, owned by the City with a conservation easement held by KLT, is one of our most visited properties. This property showcases the spring migration of alewives and American eels which attracts ospreys, bald eagles, double-crested cormorants, great blue herons, belted kingfishers, and gulls.

In 2019 KLT hosted a Maine Cabin Masters "watch-party" at the Depot Pub in Gardiner. Our Wakefield Wildlife Sanctuary and Cabins were featured on the show and we enjoyed celebrating with the Cabin Masters, KLT members, and Gardiner residents.

We are grateful to the City of Gardiner for your cooperation and support. Our heartfelt thanks go out to those of you who have chosen to support KLT as members or volunteers. We look forward to welcoming all residents to our properties, trails, and public programs.

We welcome this opportunity to communicate with Gardiner residents about our conservation work. Do not hesitate to contact us for more information at 207-377-2848 or info@tkl.org. You may also visit our website at www.tkl.org for trail maps, directions, and more information about our organization.

Thank you very much for your past support of KLT and land conservation.

Sincerely,

Kim Vandermeulen, President

Theresa Kerchner, Executive Director

Kirsten Brewer, Director of Membership and Programs

Maine School Administrative District No. 11

150 Highland Avenue
Gardiner, ME 04345

Patricia Hopkins
Superintendent of Schools

Phone: 207-582-5346
Fax: 207-582-8305
www.msad11.org

Angela Hardy
Director of Curriculum & Instruction

SUPERINTENDENT'S REPORT 2019-2020


The 2019-2020 school year has been busy yet productive for students, staff, and the MSAD 11 School Board. There is much to be proud of in our district and we are fortunate to have dedicated individuals who work tirelessly to support our students.

The school administration and School Board are pleased to announce that it has embarked on a two-year contract with the District Management Group. The DMGroup will assist us in expanding and strengthening the support we provide to students who struggle, both with and without special needs, through the utilization of current researched-based methodologies. This will be accomplished using a systematic study to examine our current services, staffing, programs and procedures required to provide the appropriate and necessary services to all students. The review will also allow us to consider how staff currently spend their time delivering instruction and servicing students. The information we glean from the study will provide us a deeper appreciation of what is working well in the district and what we can do differently to increase student academic growth. The findings will provide insight into how existing staff and services might be utilized differently, with the intended outcome to improve delivery of instruction to all students and support a more efficient use of district resources. The DMGroup has successfully worked with school districts across the country to implement similar modifications that positively impacted student academic performance and improved the working environment for staff while utilizing existing resources. We are hopeful our experience will produce similar outcomes.

Three years ago, the School Board created a committee charged to research school start times in response to research on adolescent health and sleep. The Committee spent its time reviewing the correlation between school start times for adolescents with student academic performance while also considering the implications a change in our district would have on students and families, district transportation, and finances. This past fall the district hosted a community event and conducted student focus groups in an effort to seek student and community input. Ultimately, the recommendation from the Committee to the School Board was to remain with our existing start times, but if possible, make internal adjustments to the high school and middle school schedules to take the later start research into consideration.

MSAD 11's campaign to install an artificial, multi-purpose field is on-going. While a permitting issue has resulted in the need to alter our timeline for completion, the project is moving forward. The District has continued to receive generous donations from multiple donors, for which the District is most grateful. A special thank you to Black Diamond for donating their time to engineer the plans and to work on permitting with DEP and to Main Ex, McGee, and EJP for donating time and materials. We are extremely appreciative of the overwhelming support received from our business community and from individual donors. To raise additional funds, the campaign is offering sponsorship opportunities to the public in the form of engraved bricks. For more information, go to <https://www.msad11.org/o/gahs/page/hoch-turf-field>. Please stay tuned as future fundraising events will be announced soon.

Respectfully,


Patricia Hopkins
Superintendent of Schools

Submitted to: City of Gardiner, Town of Pittston, Town of Randolph and Town of West Gardiner



Janet T. Mills
GOVERNOR

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001



Dear Friends:

It was the highest honor of my life to take the oath of office to become Maine's 75th governor. Over the next three years, I will continue to do everything in my power to make Maine the safe, beautiful, prosperous state we all want for our children and grandchildren.

During my first year in office, I directed the implementation of the voter-approved Medicaid expansion, allowing over 40,000 Maine people to gain health care coverage. We added state-guaranteed protections for people with pre-existing conditions, passed a prescription drug reform package, and restored the Maine Drugs for the Elderly and Disabled program, covering an additional 1,800 seniors. And we continue to work on strategies to bring down the cost of health care for small businesses and others. I also signed an Executive Order directing my Administration to develop effective opioid prevention efforts in schools, make Narcan more available, increase medication assisted treatment, train recovery coaches, and expand drug courts.

Protecting Maine's environment and tackling climate change are key priorities of my Administration. I am committed to increasing Maine's Renewable Portfolio Standard to 80 percent by 2030; improving our modes of transportation; weatherizing homes and businesses; and reaching 100 percent renewable energy by 2050. By embracing the green technology of the future, we will reduce the impacts of climate change, create good-paying jobs, preserve clean air and water, and protect our state's farming, fishing, and forestry industries.

The biennial budget provided more revenue sharing, more homestead reimbursements, and more disaster assistance for towns – which all together will result in relief for property taxpayers. It invested \$115 million in education and school renovations, and we are working toward Pre-K for every 4-year-old, increasing post-high school options that result in a valued credential, and making sure that every able adult is working. Further, I, along with government agencies, small business owners, entrepreneurs, economists, and hard-working Mainers, developed a statewide economic development plan, the first in nearly 25 years. We will diversify our economy, empower innovators, and attract young, talented people to live, work, and raise their families here in Maine.

It is time for new, dynamic ideas that will change Maine for the better. I welcome your ideas. We are all in this together. We all want Maine to have a beautiful environment, healthy people, and prosperous communities.

Thank you,

Janet T. Mills
Governor



PRINTED ON RECYCLED PAPER

PHONE: (207) 287-3531 (Voice)

TTY USERS CALL 711
www.maine.gov

FAX: (207) 287-1034



Senator Shenna Bellows
3 State House Station
Augusta, ME 04333-0003
Office (207) 287-1515
Cell (207) 776-5404
Shenna.Bellows@legislature.maine.gov

Dear Friends and Residents of Gardiner,

It is an honor and a privilege to serve as your State Senator. As your voice in the Maine Senate, I promise to continue working hard on your behalf. We accomplished a lot in 2019, and I look forward to more progress in 2020.

One of the keys to our success was restoring a spirit of civility and respect. For the first time in a long time, Democrats, Republicans and Independents sat together beside each other instead of being divided by partisan aisles, and it made a difference. We do our best work when we work together.

My number one focus has always been property tax relief, and this year, we raised the homestead exemption to \$25,000 starting in 2020. Do you take advantage of the homestead exemption? Check with your town office to make sure. We also expanded the Property Tax Fairness Credit, increased revenue sharing, allocated \$111 million in new education funding for K-12 statewide and added to the rainy day fund, and we did it all without raising income taxes.

We prioritized Maine's children, seniors and veterans. I'm particularly proud of the work we did to expand access to school meals programs including passing a law that I sponsored to create an online registration system for school meals as well as funding for school breakfast programs.

We fought back against special interests including big insurance and pharmaceutical companies with a package of bills to limit out-of-control prescription drug prices and healthcare costs. I sponsored the nation's strongest online privacy law because your internet service provider shouldn't be able to secretly profit off your personal data, and now they won't be able to.

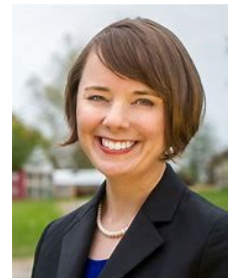
Hearing your thoughts about the issues facing our state makes me better able to represent you in the State Senate. You can reach me at (207) 287-1515, or you can email me any time at Shenna.Bellows@legislature.maine.gov. I also encourage you to visit www.mainesenate.org to sign up to receive my regular legislative updates.

I look forward to staying in touch. Thank you for the honor of serving you.

Take care,

Shenna Bellows

Shenna Bellows
State Senator



Fax: (207) 287-1585 * TTY (207) 287-1583 * Message Service 1-800-423-6900 * Website: legislature.maine.gov/senate

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1504
(202) 224-2523
(202) 224-2693 (FAX)

United States Senate
WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE
ON AGING,
CHAIRMAN
APPROPRIATIONS
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends,

As 2019 ends and 2020 begins, I am pleased to report that Congress made progress on a number of issues important to Maine families despite the polarization in our country.

In a major win for surviving military and retiree spouses to whom we are deeply indebted, I was proud to co-lead the repeal of what is often referred to as the “Military Widow’s Tax,” an unfair offset of survivor benefits that has prevented as many as 67,000 surviving spouses—including more than 260 from Maine—from receiving the full benefits they deserve.

The high cost of health care and prescription drugs continues to be a top issue for families and seniors. To provide continued relief for more lower- and middle-income individuals, I led the charge to extend for another two years the medical expense tax deduction that I included in the 2017 tax law. Without this extension, nearly 20,000 Mainers and millions of Americans with high medical expenses, including many with preexisting conditions, would have faced an increased tax burden. In other good news, the CREATES Act I cosponsored became law. It will prevent pharmaceutical companies from blocking access to a sufficient supply of brand-name drugs needed for the studies that allow less expensive alternatives to enter the marketplace.

Improving people’s health and wellbeing remains my priority. On a per capita basis, Maine has the highest incidence of Lyme disease in the country. In August, I held a Senate hearing at the University of Maine’s Tick Lab on this growing public health crisis. A comprehensive public health strategy to combat this epidemic is needed, and the new law I authored will do just that.

In addition, I helped champion another \$2.6 billion increase for the National Institutes of Health, our nation’s premiere biomedical research institution, including significant boosts for Alzheimer’s disease and diabetes research. Last year, NIH funded more than \$111 million for research at 14 Maine institutions.

To help prepare the graduates of Maine Maritime Academy, I secured \$300 million for a new training ship, which will ensure rigorous instruction for MMA students for decades to come.

Significant federal funding was approved for work at Bath Iron Works and Portsmouth Naval Shipyard. Funding appropriated by Congress will pay for three new destroyers, make a down payment on an additional ship, and finance infrastructure improvements at PNSY.

As Chairman of the Transportation and Housing Appropriations Subcommittee, I have led efforts to improve our nation’s crumbling infrastructure and ensure that Maine’s housing needs are addressed. For Maine’s roads, bridges, airports, and seaports, tens of millions in federal funding will help make urgently needed upgrades and improve safety. Funding will also support housing assistance to low-income families and seniors and aid communities in reducing homelessness among our youth. The Community Development Block Grant program will assist numerous towns and cities in our State.

The Aging Committee I chair has continued its focus on financial security for our seniors. A new law I authored will make it easier for small businesses to offer retirement plans to their employees. Our Aging Committee’s Fraud Hotline fielded more than 1,200 calls this year. Congress passed a new law to crack down on robocallers who are often the perpetrators of these scams. And a new law I authored will expand the IRS’ Identity Protection PIN program nationwide to prevent identity theft tax refund fraud.

At the end of 2019, I cast my 7,262nd consecutive vote. In the New Year, I will keep working to deliver bipartisan solutions to the challenges facing Maine and the nation. If ever I can be of assistance to you, please contact one of my state offices or visit my website at www.collins.senate.gov. May 2020 be a good year for you, your family, your community, and our state.

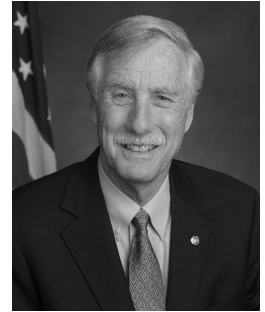


Sincerely,

A handwritten signature in blue ink that reads "Susan M. Collins". The signature is written in a cursive, flowing style.

Susan M. Collins
United States Senator

January 1, 2020



Dear Friends,

The beginning of a new year provides the opportunity to reflect on the progress of the past 12 months. If you've been watching cable TV, you might think that every waking moment of 2019 in Washington has been consumed by divisive, partisan issues – and while there's no shortage of those debates, there have also been opportunities for bipartisan cooperation. You sent me to the Senate to make the most of those opportunities, so as we enter into the New Year, I wanted to take a moment to update you on my efforts to work with members of both parties to make life better for the people of Maine.

One of my most important priorities this past year has been emphasizing preventive healthcare. Maine's distinction as the oldest state in the nation brings us wisdom, of course – but it also creates unique challenges, particularly relating to healthcare. The key to addressing these obstacles is being proactive, because the cheapest, safest medical procedure is the one that doesn't need to happen. That's why I've introduced legislation to incentivize healthier living, expand mental health screenings, and help more Americans access regular check-ups. We're making progress, but we've got a long way to go – and I'd like your help, because I know that the best ideas are the ones that come from families and communities on the front lines of these challenges. To strengthen this effort, I convened a policy forum on prevention in Bangor in October, which has already given me exciting new ideas that I'll carry with me into 2020. If you have additional thoughts on encouraging preventive healthcare, please share them with my office.

This year has also continued the growth of Maine's forest products industry – a key focus of my work to revitalize Maine's rural economy and communities. We've seen significant investment in mills across the state, creating good jobs to support rural Maine. I'm also pleased that the investments aren't just in our mills – the industry is thriving because of its commitment to innovation. We're fortunate to have the University of Maine's top-notch researchers exploring cutting-edge ways to use our forest resources, including capitalizing on the rise of 3D printing technology with the world's largest 3D printer. Combining this work with ongoing federal support, our vast forests, and Maine's dedicated workforce, I know that the future of this industry is bright, and I'll continue working to support it on all fronts.

I'm proud of all we've accomplished together this year, but even as I reflect on all that we've achieved, it is challenging to not think of the work left undone. It sometimes can be discouraging to watch these important priorities hang in limbo, but fortunately for me, encouragement is never far. After all, I get to live in Maine – which means I get to count Maine people as my neighbors and friends. I'm always struck by the kindness that our citizens show not only to me, but also to each other. This focus on collaboration and compassion is an inspiration, and it powers my efforts bring a little bit of Maine common sense to Washington. Thank you for all you do to for our state – Mary and I are deeply grateful, and we hope that 2020 will be a good year for you, your family, your community, and the State of Maine.

Best Regards,

A handwritten signature in blue ink that reads "Angus S. King, Jr." The signature is written in a cursive, flowing style.

Angus S. King Jr.
United States Senator

Washington Office
1223 Longworth House Office Building
Washington, D.C. 20515
Phone: (202) 225-6306
Fax: (202) 225-2943
www.golden.house.gov



Committee on Armed Services
Committee on Small Business
Chairman, Subcommittee on Contracting
and Infrastructure

Jared Golden
Congress of the United States
2nd District of Maine



Dear Friends,

I hope this letter finds you well. It is an immense honor to serve as your representative in Congress.

I take very seriously the responsibility that has been placed on me, and I would like to take this opportunity to share with you some of what I've been working on in my first year in Congress.

At the beginning of this term, the House passed H.R. 1, a comprehensive package of reforms I cosponsored to get big money out of politics and fight corruption in Washington. And in December, I helped pass H.R. 3, the *Lower Drug Costs Now Act*, which would limit out-of-pocket prescription drug costs paid by seniors, fund the expansion of Medicare coverage to include dental, vision, and hearing, and lower prescription drug prices for thousands of Mainers. Additionally, as a member of the House Armed Services Committee, I worked to ensure our annual defense authorization bill supports America's national security and Maine's shipyard workers, National Guardsmen, manufacturers, and universities.

On top of working on this legislation, I have also been advocating for our district directly to administrative agencies. I have been fighting for Maine lobstermen to urge the president to intervene in proposed regulations by the National Oceanic and Atmospheric Administration (NOAA) that would hurt our lobster industry. I pressed government agencies to ground their regulations in sound science and data when crafting new regulations on Maine's lobstermen. I also persuaded the Army Corps of Engineers to hold a public hearing in Maine about the proposed Central Maine Power NECEC transmission line, which gave hundreds of people the opportunity to voice their opinions about the project.

Some of the most important work of members of Congress is rooted in on-the-ground constituent services. We have three offices in the district -- in Caribou, Bangor, and Lewiston -- and my staff work tirelessly to help Mainers solve problems they may face with federal government agencies. I urge you to stop by to talk to us in person and let us know how we can better serve you and your communities.

My favorite part of the job is coming home to the district and hearing about what matters to you. This year, I brought a hearing of the House Small Business Subcommittee on Contracting and Infrastructure to Maine to find ways to expand access to rural broadband. I've also held open town halls and coffee hours throughout the district to hear directly from Mainers veterans, as well as roundtables to find more ways to help small businesses in Maine grow and create jobs.

As always, please continue to reach out to me and my staff if you'd like to voice an opinion, let us know about a local event, or seek any assistance with federal agencies.

Respectfully,

Jared Golden

6 State Street, Suite 101
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Phone: (207) 249-7400

7 Hatch Drive, Suite 230
Caribou, ME 04736
Phone: (207) 492-6009

179 Lisbon Street
Lewiston, ME 04240
Phone: (207) 241-6767

::::NOTES::::

CITY OF GARDINER CALENDAR

January

January 31 – last day to register your dog without a \$25 late fee

March

Second Tax Payment Due 03/16/2020

Presidential Primary Election 03/03/2020

May

ATV registrations go on sale 05/01/2020

Household Hazardous Waste Collection

30 Day lien notices for nonpayment of taxes

June

Liens filed for nonpayment of taxes

July

Primary & School Budget Election 07/14/2020

City Council Nomination papers become available

August

Applications for absentee ballots become available (November Election)

Tax Bills are mailed

September

First Tax Payment Due

Nomination Papers Due

October

Absentee Ballots become available (November Election)

Dog licenses go on sale 10/15/2020

Fall City Wide Clean-Up

Fire Prevention Week

Snowmobile registrations go on sale 10/01/2020

November

Presidential, State & Municipal Election 11/03/2020

December

Boat registrations go on sale 12/01/2020

Hunting and Fishing licenses go on sale 12/01/2020



GOVERNMENT HOLIDAYS

All non-essential departments will be closed

January 1, 2020- New Year's Day

January 20, 2020- Martin Luther King, Jr. Day

February 17, 2020- Presidents Day

April 13, 2020- Patriots Day

May 25, 2020- Memorial Day

July 3, 2020- Independence Day, observed

September 7, 2020- Labor Day

October 12, 2020- Indigenous Peoples' Day

November 11, 2020- Veteran's Day

November 26-27, 2020- Thanksgiving

December 24-25, 2020- Christmas

Thanks to everyone for making 2019 a great success.



Have you visited our web site? www.gardinermaine.com

Please subscribe to our web site for up-to-date information about the city. Type of announcements you will receive: weekly packet by City Manager, City Council meeting agendas, library announcements, parking bans and snow removal notices, etc. Our City Council and Planning Board meetings are also available live on our audio streaming. If you can't listen to the live meeting, it will be archived for you to go back and listen at a more convenient time.

Services available online:

Dog licensing, boat renewals, ATV renewals, snowmobile renewals, fishing and hunting licenses, car registration renewals, absentee ballot requests, resident comment form, committee interest form.

Front Cover Photos courtesy of Clare Marron, owner of Monkitree

2019 City of Gardiner Annual Report has been created and respectfully submitted by Kelly J. Gooldrup, City Clerk