



GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



Meeting Date		Department	
Agenda Item			
Est. Cost			

Background Information

Requested Action	
City Manager and/or Finance Review	
Council Vote/ Action Taken	
Departmental Follow-Up	

<i>City Clerk Use Only</i>	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office	2/19/2025
Received by:	KH
Office Amount Received	\$120.00
Approved	Denied

**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Business Name	Gardiner Elks 1293
Business Location	148 Cabbossee Ave.
Business Mailing Address	Gardiner, ME 04345
Owner Name	Gardiner Elks Lodge 1293
Mailing Address (if different)	same
Phone Number	207-582-4520
Business Number	same
Email Address	bpoel293@gmail.com
Type of Business	Fraternal Organization
Description of Business (attach paper if necessary)	Charity & Community Work
Business Hours	Mon. - closed Wed. 4-9pm Friday 4-11pm Tues - 4-9pm Thurs 4-9pm Sat. Noon-11pm

Staff contacts for Licensing

<p>Gardiner City Clerk Kathleen Cutler P: 207-582-2223 F: 207-582-6895 E: kcutler@gardinermaine.com</p>	<p>Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: kmcneill@gardinermaine.com</p>
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City Hall Office Hours

Monday, Tuesday, Thursday: 8:00-4:00 Wednesday: 12:00 - 6:00 Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

*	See Code Enforcement Officer after talking with the City Clerk
C	This License will need to go before council. Please ask the City Clerk for next meeting date.

Type of License Being Applied for:

(check all that apply)

*	DBA - Doing Business As (One-time Registration) -required	\$10	
* C	Adult Business	\$250	
* C	Automobile Recycling Business (5 year)	\$250	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	✓
* C	Food Truck / Mobile Food Vending Unit (Annual)	\$100	
* C	Food Truck / Mobile Food Vending Unit (3-Day)	\$20	
* C	Junkyard (<100 ft highway) (Annual)	\$200	
* C	Junkyard (>100 ft highway) (Annual)	\$50	
	LIQUOR		
* C	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
* C	Liquor/Bottle Club (51-100 seats)(Annual)	\$100	✓
* C	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
C	Catering Off-Premises (liquor is served) (per event)	\$10	
* C	Outside Consumption Permit (Annual)	\$25	
C	Tavern Keeper (Annual)	\$25	
C	Pawn (Annual)	\$50	
	Sales – special / pop-up / etc. (per event/sale)	\$25	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
	Solid Waste Collection (plus \$5 per additional truck)	\$25	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
C	Entertainment/Special Amusement (Annual)	\$75	
* C	Mass Gathering	\$550	
*	Street Seller (Per Event)	\$20	
*	Street Seller (Annual)	\$50	
*	Street Seller - Farmers Market (Annual)	\$10	
C	Taxi / Vehicles for Hire	\$50	
C	Victualers License to Sell Food (Annual)	\$50	
C	Victualers License to Sell Food – Festival / per event	\$25	
C	Victualers License to Sell Food - Non-profit (Annual)	\$10	✓

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

Office use only:
Received in Clerk's Office by Alyssa W. Jones Date 2/19/25
Approved by:
CM Police Fire PW/B&G CEO ED
Please see attached email verification.

City Council Approval (If necessary)

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this _____ day of _____, 20_____.

Municipal Officer of the City of Gardiner

Alyssa Jones

From: Kristopher McNeill
Sent: Wednesday, February 19, 2025 5:16 PM
To: Alyssa Jones; departmentheads
Subject: Re: Gardiner Elk's Lodge multi license renewal

No issues Alyssa

Kris McNeill
Code Enforcement Officer
City of Gardiner, Maine
207-620-4853

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Wednesday, February 19, 2025 5:15:15 PM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Gardiner Elk's Lodge multi license renewal

Attached you will find Gardiner Elk's Lodge's Liquor License renewal, Victualers renewal and Game of Chance renewal. Once I have gotten a response from all. A KJ ad will be done for their liquor License. Looking to get this on the March 5th 2025 meeting agenda.

Thank you all!



Alyssa Jones
Deputy City Clerk ~Public Works Admin
6 Church Street
Gardiner, ME 04345
ajones@gardinermaine.com
(207)582-4200 Ext: 1101

Alyssa Jones

From: John Cameron
Sent: Wednesday, February 19, 2025 6:18 PM
To: Kristopher McNeill
Cc: Alyssa Jones; departmentheads
Subject: Re: Gardiner Elk's Lodge multi license renewal

No issues with PW
Sent from my iPhone

On Feb 19, 2025, at 5:16 PM, Kristopher McNeill <kmcneill@gardinermaine.com> wrote:

No issues Alyssa

Kris McNeill
Code Enforcement Officer
City of Gardiner, Maine
207-620-4853

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Wednesday, February 19, 2025 5:15:15 PM
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<image001.png>

Alyssa Jones

Deputy City Clerk ~Public Works Admin

6 Church Street

Gardiner, ME 04345

ajones@gardinermaine.com

(207)582-4200 Ext: 1101

Alyssa Jones

From: Denise Brown
Sent: Wednesday, February 19, 2025 6:19 PM
To: Alyssa Jones; departmentheads; Kristopher McNeill
Subject: RE: Gardiner Elk's Lodge multi license renewal

No problems

Denise M. Brown
Finance/HR Director | City of Gardiner
6 Church Street
Gardiner, ME 04345
207-582-4200
dbrown@gardinermaine.com
www.gardinermaine.com

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Wednesday, February 19, 2025 5:15 PM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
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Alyssa Jones

From: Dawn Thistle
Sent: Wednesday, February 19, 2025 9:26 PM
To: Alyssa Jones
Subject: RE: Gardiner Elk's Lodge multi license renewal

Good with the library.

Dawn Thistle
Library Director
Gardiner Public Library
152 Water Street
Gardiner ME 04345
207-582-6893

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Wednesday, February 19, 2025 5:15 PM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
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ajones@gardinermaine.com
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Alyssa Jones

From: Todd Pilsbury
Sent: Thursday, February 20, 2025 7:29 AM
To: Alyssa Jones
Subject: RE: Gardiner Elk's Lodge multi license renewal

No issues with PD.

Chief Todd H. Pilsbury

City of Gardiner Police Department
(207)582-3211 (office)
(207)215-5430 (cell)

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Wednesday, February 19, 2025 5:15 PM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
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ajones@gardinermaine.com
(207)582-4200 Ext: 1101

Alyssa Jones

From: Rick Sieberg
Sent: Thursday, February 20, 2025 9:46 AM
To: Alyssa Jones
Subject: RE: Gardiner Elk's Lodge multi license renewal

Alyssa,

No problems for the FD.

Rick Sieberg
Fire Chief | City of Gardiner
6 Church Street
Gardiner, ME 04345
C: 207-620-0217
p: 207-582-4535
e: rick.sieberg@gardinermaine.com

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Wednesday, February 19, 2025 5:15 PM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
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Alyssa Jones

From: Melissa Lindley
Sent: Thursday, February 20, 2025 9:02 AM
To: Alyssa Jones; departmentheads; Kristopher McNeill
Subject: RE: Gardiner Elk's Lodge multi license renewal

No issues

Melissa Lindley

Economic Development Director & Public Information Officer
City of Gardiner
6 Church Street, Gardiner, ME 04345
office/cell: 207-582-6888
mlindley@gardinermaine.com
www.gardinermaine.com

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Wednesday, February 19, 2025 5:15 PM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Gardiner Elk's Lodge multi license renewal

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(207)582-4200 Ext: 1101

Alyssa Jones

From: Robert Peabody
Sent: Monday, February 24, 2025 9:44 AM
To: Alyssa Jones
Subject: Re: Gardiner Elk's Lodge multi license renewal

I see no problem with the application.

Robert A. Peabody, Jr.
City Manager
City of Gardiner
6 Church Street
Gardiner, ME 04345
(207) 582-4200
rpeabody@gardinermaine.com
www.gardinermaine.com

From: Alyssa Jones <AJones@gardinermaine.com>
Sent: Monday, February 24, 2025 9:42 AM
To: Robert Peabody <RPeabody@gardinermaine.com>
Subject: FW: Gardiner Elk's Lodge multi license renewal



Alyssa Jones
Deputy City Clerk ~Public Works Admin
6 Church Street
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ajones@gardinermaine.com
(207)582-4200 Ext: 1101

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